



Planning

Parking Design and Management Plan

October 2024

61 Keats Way
West Drayton
UB7 9DU

Planning Application

Excel Planning have been instructed by the applicant to submit a planning application for the following development:

‘Conversion of the existing house to 2 flats. Erection of partial first-floor rear extension together cycle and refuse storage’.

1. Objective:

- To provide a clear, managed parking solution by designating and leasing parking spaces specifically for the proposed two flats at 61 Keats Way. Each flat will be allocated one dedicated parking space.

2. Allocation and Leasing:

- The two parking spaces are allocated, leased (not sold), and permanently reserved for each respective flat: one for Flat 1 and one for Flat 2. Leasing terms will specify that the spaces are non-transferable and reserved solely for the designated flats.

3. Demarcation and Signage:

- **Signage:** Small signs reading “Reserved for Flat 1” and “Reserved for Flat 2” will be installed in front of each parking space to avoid any ambiguity and prevent unauthorized use.

4. Shared Surface Layout:

- A site plan drawing is included, showing the layout and positions of both parking spaces. This plan ensures the spaces are clearly visible and accessible.
- The shared surface around the parking area will be marked as per Highway Authority guidelines, maintaining pedestrian access and safety.

5. Approval and Compliance:

- This plan, along with all supporting documents and drawings, will be submitted to the Highway Authority for review and written approval.

