



## Parking Design and Management Plan

October 2024

61 Keats Way  
West Drayton  
UB7 9DU

### Planning Application

Excel Planning have been instructed by the applicant to submit a planning application for the following development:

‘Conversion of the existing house to 2 flats. Erection of partial first-floor rear extension together cycle and refuse storage’.

1. **Objective:**
  - To provide a clear, managed parking solution by designating and leasing parking spaces specifically for the proposed two flats at 61 Keats Way. Each flat will be allocated one dedicated parking space.
2. **Allocation and Leasing:**
  - The two parking spaces are allocated, leased (not sold), and permanently reserved for each respective flat: one for Flat 1 and one for Flat 2. Leasing terms will specify that the spaces are non-transferable and reserved solely for the designated flats.
3. **Demarcation and Signage:**
  - **Signage:** Small signs reading “Reserved for Flat 1” and “Reserved for Flat 2” will be installed in front of each parking space to avoid any ambiguity and prevent unauthorized use.
4. **Shared Surface Layout:**
  - A site plan drawing is included, showing the layout and positions of both parking spaces. This plan ensures the spaces are clearly visible and accessible.
  - The shared surface around the parking area will be marked as per Highway Authority guidelines, maintaining pedestrian access and safety.
5. **Approval and Compliance:**
  - This plan, along with all supporting documents and drawings, will be submitted to the Highway Authority for review and written approval.