

Certificate of Lawfulness (Existing and proposed)

National Requirement	
<input type="checkbox"/> Completed application form	✓
<input type="checkbox"/> Correct fee	✓
<input type="checkbox"/> Location Plan showing where the site is by outlining in red (scale 1:1250 or 1:2500)	✓
<input type="checkbox"/> Block Plan (1:500)	✓
<input type="checkbox"/> Existing and Proposed Floor Plans & Elevations (scale 1:50 or 1:100)	✓
<input type="checkbox"/> Existing and Proposed Sections (scale 1:50 or 1:100)	✓
<input type="checkbox"/> Existing and Proposed Roof Plan (scale 1:50 or 1:100)	✓
Local Requirement	
<input type="checkbox"/> Evidence to support existing uses and developments - copy of relevant bills, council tax records, tenancy agreements, sworn affidavits and Completion Certificates. The onus is on the applicant to demonstrate that the uses and developments are lawful.	✓
<input type="checkbox"/> Photographs	✓
<input type="checkbox"/> CIL additional information form	✓
<input type="checkbox"/> Data required by the Greater London Authority Data Standard	✓

Note: Any confidential data should be sent separately clearly stating its confidentiality.