

London Borough of Hillingdon, Planning & Community Services, 3N Civic Centre, High Street, Uxbridge, Middlesex UB8 1U
Tel: 01895 250230 Web: www.hillingdon.gov.uk

Application for a Lawful Development Certificate for an Existing use or operation
or activity including those in breach of a planning condition.

Town and Country Planning Act 1990: Section 191 as amended by section 10 of
the Planning and Compensation Act 1991.

Town and Country Planning (General Development Procedure) Order 1995

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address	2. Agent Name and Address
Title: <input type="text" value="Ms"/> First name: <input type="text" value="Lynn"/>	Title: <input type="text"/> First name: <input type="text"/>
Last name: <input type="text" value="Knight"/>	Last name: <input type="text"/>
Company (optional): <input type="text"/>	Company (optional): <input type="text"/>
Unit: <input type="text"/> House number: <input type="text" value="15"/> House suffix: <input type="text"/>	Unit: <input type="text"/> House number: <input type="text"/> House suffix: <input type="text"/>
House name: <input type="text"/>	House name: <input type="text"/>
Address 1: <input type="text" value="Narborough Close"/>	Address 1: <input type="text"/>
Address 2: <input type="text" value="Ickenham"/>	Address 2: <input type="text"/>
Address 3: <input type="text"/>	Address 3: <input type="text"/>
Town: <input type="text" value="Uxbridge"/>	Town: <input type="text"/>
County: <input type="text" value="Middx"/>	County: <input type="text"/>
Country: <input type="text" value="UK"/>	Country: <input type="text"/>
Postcode: <input type="text" value="UB10 8TN"/>	Postcode: <input type="text"/>

3. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (optional): ☐

Description of location or a grid reference.
(must be completed if postcode is not known):

Easting: Northing:

Description:

An already built 'annex' with HMI PP and LBH Completion Certificate dated 14th March 2018

4. Pre-application Advice

Has assistance or prior advice been sought from authority about this application? ☒

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

Reference:

Date (DD/MM/YYYY):

(must be pre-application submission)

Details of pre-application advice received?

A full explanation for the reasons for this application is attached to aid Planning Officer's decision-making.

5. Lawful Development Certificate - Interest In Land

Please state the applicant's interest in the land:

Owner: ☒ Yes ☐ No

Lessee: ☐ Yes ☒ No

Occupier: ☒ Yes ☐ No

If Yes to Lessee or Occupier please give details of the owner and state whether they have been informed in writing of this application:

Name	Address	Have they been informed in writing of the application?	
		Yes	No
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

If No to all the above, please give name and address of anyone you know who has an interest in the land:

Name	Address	State the nature of their interest (if known)	State whether they have been informed about this application		If No, please explain why not
			Yes	No	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

6. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff (c) related to a member of staff
(b) an elected member (d) related to an elected member

Do any of these statements apply to you?

☐ Yes

☒ No

If yes please provide details of the name, relationship and role

7. Description of Use, Building Works or Activity

Please state for which of these you need a lawful development certificate/building works (you must tick at least one option):

An existing use: ☒ Yes ☐ No

Existing building works: ☐ Yes ☐ No

An existing use, building work or activity in breach of a condition: ☐ Yes ☐ No

Being a use, building works or activity which is still going on at the date of this application

If Yes to either 'an existing use' or 'an existing use in breach of a condition', please state which one of the Use Classes of the Town and Country Planning (Use Classes) Order 1987 (as amended) the use relates to:

A residential 'annex' already built with HMI PP Approval APP/R5510/D/15/3135668 and LBH Completion Certificate *now classified as 'independent property' for over 4 years.*

8. Description of Existing Use, Building Works or Activity

What is the existing site use(s) for which the certificate of lawfulness is being sought? Please fully describe each use and state which part of the land the use relates to:

The existing site has on it a fully approved HMI PP 'annex' with an LBH Completion Cert dated 14th March 2018. It is built to a high standard with cavity walls, tiled roof etc, and has a LBH approved car parking space. It can be given a 41sq M amenity space. LBH, the VOA, and the Courts have shown there is a planning permission anomaly between its currently classification as an 'annex' and LBH's and VOA's view it is a separate 'Independent Property'. Hence this application to resolve these legal anomalies and to remove its current PP restrictive clauses relating to occupation by 'family members only' thereby making it eligible for CT payments without infringing Human Rights Act.

9. Grounds For Application For A Lawful Development Certificate

Please state under what grounds is the certificate sought (you must tick at least one box):

☐ The use began more than 10 years before the date of this application.

☐ The use, building works or activity in breach of condition began more than 10 years before the date of this application.

☐ The use began within the last 10 years, as a result of a change of use not requiring planning permission, and there has not been a change of use requiring planning permission in the last 10 years.

☐ The building works (for instance, building or engineering works) were substantially completed more than four years before the date of this application.

☒ The use as a single dwelling house began more than four years before the date of this application.

☒ Other - please specify (this might include claims that the change of use or building work was not development, or that it benefited from planning permission granted under the Act or by the General Permitted Development Order).

If the certificate is sought on 'Other' grounds please give details:

Please see attached Supporting Information for 'Independent Property'.

If applicable, please give the reference number of any existing planning permission, lawful development certificate or enforcement notice affecting the application site. Include its date and the number of any condition being breached:

Reference Number: R5510/D/15/3135668 Condition Number: Many Date (DD/MM/YYYY): 2nd Feb 2016
(must be pre application submission)

Please state why a Lawful Development Certificate should be granted:

To comply with LBH, VOA, and the Courts actions in deciding the 'annex' is a separate 'Independent Property' and to comply under the Human Rights Act for separate council tax to be levied. Please see supporting information doc.

10. Information In Support Of A Lawful Development Certificate

When was the use or activity begun, or the building works substantially completed: 14th March 2018 (date must be pre-application submission) (DD/MM/YYYY)

In the case of an existing use or activity in breach of conditions has there been any interruption? ☐ Yes ☒ No

If Yes, please provide details of the dates, duration and any discontinuance of the development which is the subject of this application. If your application is based on the claim that a use or activity has been ongoing for a period of years, please state exactly when any interruption occurred:

The 'annex's completion cert is dated 14th March 2018, however LBH notified the VOA it was a separate 'Independent Property' on 30th April 2019 in a CR05 report No: BA125509/285 but they did not notify the owner of this hence the Courts then became involved.

In the case of an existing use of land, has there been any material change of use of the land since the start of the use for which a certificate is sought?

☐ Yes ☒ No

If Yes please provide details?

10. Information In Support Of A Lawful Development Certificate (Continued) - Residential Information

Does the application for a Certificate relate to a residential use where the number of residential units has changed? ☒ Yes ☐ No
If Yes, please complete the following table:

Proposed Housing							Existing Housing						
	Number of Bedrooms					Total		Number of Bedrooms					Total
	1	2	3	4+	Unknown			1	2	3	4+	Unknown	
Market Housing							Market Housing						
Houses	1						Houses	1					
Flats & Maisonettes							Flats & Maisonettes						
Live-Work Units							Live-Work Units						
Cluster Flats							Cluster Flats						
Sheltered Housing							Sheltered Housing						
Bedsit/Studios							Bedsit/Studios						
Unknown							Unknown						
Market Housing Total (a+b+c+d+e+f+g)=							Market Housing Total (a+b+c+d+e+f+g)=						
Social Rented Housing							Social Rented Housing						
Houses							Houses						
Flats & Maisonettes							Flats & Maisonettes						
Live-Work Units							Live-Work Units						
Cluster Flats							Cluster Flats						
Sheltered Housing							Sheltered Housing						
Bedsit/Studios							Bedsit/Studios						
Unknown							Unknown						
Social Rented Housing Total (a+b+c+d+e+f+g)=							Social Rented Housing Total (a+b+c+d+e+f+g)=						
Intermediate Housing							Intermediate Housing						
Houses							Houses						
Flats & Maisonettes							Flats & Maisonettes						
Live-Work Units							Live-Work Units						
Cluster Flats							Cluster Flats						
Sheltered Housing							Sheltered Housing						
Bedsit/Studios							Bedsit/Studios						
Unknown							Unknown						
Intermediate Housing Total (a+b+c+d+e+f+g)=							Intermediate Housing Total (a+b+c+d+e+f+g)=						
Key Worker Housing							Key Worker Housing						
Houses							Houses						
Flats & Maisonettes							Flats & Maisonettes						
Live-Work Units							Live-Work Units						
Cluster Flats							Cluster Flats						
Sheltered Housing							Sheltered Housing						
Bedsit/Studios							Bedsit/Studios						
Unknown							Unknown						
Key Worker Housing Total (a+b+c+d+e+f+g)=							Key Worker Housing Total (a+b+c+d+e+f+g)=						
Proposed Housing Grand Total (A+B+C+D)=							Existing Housing Grand Total (E+F+G+H)=						

TOTAL NET GAIN or LOSS of RESIDENTIAL UNITS (Proposed Housing Grand Total - Existing Housing Grand Total): + 1

1. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The burden of proof in a Lawful Development Certificate is firmly with the applicant and therefore sufficient and precise information should be provided.

The original and 3 copies of a completed dated application form:



The original and 3 copies of such evidence verifying the information included in the application as you can provide:



The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:



The correct fee:



12. Declaration

I/we hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional

igned - Agent

Date (DD/MM/YYYY):

28th July 2023

(date cannot be pre-application submission)

WARNING:

The amended section 194 of the 1990 Act provides that it is an offence to furnish false or misleading information or to withhold material information with intent to deceive. Section 193(7) enables the authority to revoke, at any time, a certificate they may have issued as a result of such false or misleading information.

13. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country:

Email address (optional):

14. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

15. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ Agent

☒ Applicant

☐ Other (If different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Mrs Knight

Email address: