



# Quotation

**Date 20<sup>th</sup> February 2023**  
**Our Ref: 549608.AW23**

Cushman and Wakefield  
The Charter Building  
Charter Place  
Uxbridge  
UB8 1JG

To whom it may concern

Ground Control has provided Cushman and Wakefield with Grounds Maintenance services since date and in that time we have worked on a number of your sites, creating beautiful outside spaces. Given my recent visit to site on 16th February 2023, I can now provide you with a comprehensive quotation for tree pollarding at The Charter Building.

## Quote Specification and Costing:

**Job description (as requested/recommended by Ground Control for Health & Safety)**

**There are four London Plane trees that have previously been pollarded but have since regrown. Our certified team will attend site and perform the following actions:**

1. Traffic management will be set up to provide a safe working area for the two trees highlighted in yellow.
2. A 12m MEWP will be used to access the trees.
3. Branches will be individually pruned and lowered into a segregated drop zone using LOLER certified rigging equipment.
4. All four trees will be pruned back to previous pollard points.
5. All waste will be processed through a wood chipper and removed from site for suitable disposal.

## Additional Details:

Please find below additional details relating to this quote:

- Works will be carried out by our NPTC trained Arboriculture certified team using rope and harness techniques, chainsaws, chippers and various hand tools where applicable, as per the areas identified within the Site Plan overleaf
- All work areas will require cordoning off to create a safe working zone prior to works commencing using cones, barriers and warning signs





- Current boundary lines are marked within the fence line. Any areas outside of the marked boundary lines will be classed as additional areas unless agreed prior to commencement
- If trees are subject to a Tree Preservation Order (TPO) or are situated within a Conservation Area, consent will be required from the Local Planning Authority before works can commence. We would make any TPO applications on your behalf as part of the works. Works to neighbouring trees will require the owner's written permission in advance before works can begin
- With any tree or shrub works, Ground Control must ensure that no nesting birds are disturbed under the Wildlife and Countryside Act 1981, Countryside and Rights of Way Act 2000 and the European Habitats Directive 1992/Nesting Birds Directive. The 'Bird Nesting Season' is from March until August inclusive. If any works are requested to be carried out within these months we will perform bird nesting checks prior to the work commencing. If active nests are found, the tree/shrubs must not be worked on and we will inform you of this immediately

### Our Commitment:

Ground Control, founded in 1973, is an award winning commercial grounds maintenance contractor that also provides a number of other services including landscape construction, arboriculture, winter maintenance, pothole repairs, fencing, electric vehicle charge point installations and treatment of invasive weeds, as well as designing a wide range of incredible outside spaces including the newly unveiled Children's Garden at Kew Gardens in 2019.

We have used our significant heritage to our advantage, along with our complete commitment to providing outstanding customer service to deliver bespoke solutions to a huge range of clients within your very sector. Our proven track record is reflected in our 99% annual retention rate with some of our biggest clients including Tesco, Sainsbury's, Severn Trent and Travelodge.





Our commitment to you, as with all Ground Control works, is that we guarantee that these will be completed by fully trained and qualified operatives at all times and any waste will be disposed of at a licensed facility unless otherwise specified within our quotations.

### Our Price Promise:

Our quoted price is inclusive of all labour, materials and delivery charges. The price is fixed and valid for a period of 30 days from the date of this letter.

### Next Steps:

I hope this quotation meets with your approval. To proceed with the services outlined in this quotation, please provide your approval by return email within the next 30 days including:

-  A PO number
-  The Ground Control reference number for this job (549608.AW23)
-  Any dates you need to make us aware of
-  If you are interested in exploring the use of any other services we offer including landscape construction, arboriculture, winter maintenance, pothole repairs, fencing, electric vehicle charge point installations, treatment of invasive weeds and design

Once we have your instruction I will schedule the works with our team, which will be completed within 2 weeks in line with our service commitment to you and carried out as per the terms of our agreement.





One of our Key Account Managers will be in touch in a week's time if we have not heard back from you to ensure you have everything you need in order to make your decision.

Yours Faithfully,

**Andrew White**

Field Pricing Coordinator

07850492336

[andrew.white@ground-control.co.uk](mailto:andrew.white@ground-control.co.uk)

**Enclosed:** Supporting Evidence – Map and Site Visit Photographs  
Quote Validity Guarantee



# Supporting Evidence

## Map:

I attach a site plan, taken from Google, with pins to mark the areas where each of the quoted works outlined will take place.



## Site Visit Photographs:

Photographs taken on my site visit are also attached below.

