



London Borough of Hillingdon, Residents Services, 3N Civic Centre, High Street, Uxbridge, Middlesex UB8 1UW  
 Tel: 01895 250230 Web: [www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)

Application to determine if prior approval is required for a proposed: Change of use from  
 Commercial, Business and Service (Use Class E) to Dwellinghouses (Use Class C3)

Town and Country Planning (General Permitted Development) (England) Order 2015 (as  
 amended) - Schedule 2, Part 3, Class MA

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

## Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

## Applicant Details

Name/Company

Title

First name

Surname

Company Name

## Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

Yes

No

## Contact Details

Primary number

Secondary number

Fax number

Email address

\*\*\*\*\* REDACTED \*\*\*\*\*

## Agent Details

Name/Company

Title

Mr

First name

Jeff

Surname

Gillet

Company Name

The Gillett Macleod Partnership

## Address

Address line 1

1 High road

Address line 2

Old Eastcote

Address line 3

Town/City

Pinner

County

Country

United Kingdom

Postcode

HA5 2EW

## Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

Email address

\*\*\*\*\* REDACTED \*\*\*\*\*

## Eligibility

Permitted development rights are subject to conditions set by legislation to ensure that only appropriate proposals are eligible.

The need to apply to the Local Planning Authority to see if prior approval is required is one such condition.

The questions below will help determine if the proposals are eligible for this permitted development right.

### The current building and site

Has the building been vacant for a continuous period of at least 3 months immediately prior to the date of this application?

Yes  
 No

Has the use of the building, for a continuous period of at least 2 years immediately prior to the date of this application, been any of the following:

- For periods prior to 1 September 2020
- Shops (Use Class A1);
- Financial and professional services (Use Class A2);
- Food and drink (Use Class A3)
- Business (Use Class B1);
- Medical or health services
- Non-residential institutions (Use Class D1(a));
- Crèche, day nursery or day centre
- Non-residential institutions (Use Class D1(b));
- Indoor and outdoor sports
- Assembly and leisure (Use Class D2(e)), other than an indoor swimming pool or skating rink;
- For periods from 1 September 2020
- Commercial, Business and Service (Use Class E)

Yes  
 No

Does the cumulative floor space of the existing building exceed 1,500 square metres?

Yes  
 No

Is any land covered by, or within the curtilage of, the building:

- in a site of special scientific interest;
- a listed building or land within its curtilage;
- a scheduled monument or land within its curtilage;
- a safety hazard area;
- a military explosives storage area;

Or, is the building:

- in an area of outstanding natural beauty;
- in an area specified by the Secretary of State for the purposes of enhancement and protection of the natural beauty and amenity of the countryside;
- in the Broads;
- in a National Park;
- in a World Heritage Site

Yes

No

#### **The proposed change of use**

For applications, submitted before 1 August 2022, proposing a change of use to Dwellinghouses from Offices (Use Class B1(a)/E(g)(i)).

Is/Was there an Article 4 direction in place that has removed these specific permitted development rights?

Yes

No / Not relevant

Will all the proposed new dwellinghouses have gross internal floor areas of at least 37 square metres, and comply with the [nationally described space standard?](#)

Yes

No

Following the development, will every dwellinghouse in the building remain in use within Use Class C3 and for no other purpose, unless that purpose is ancillary to the primary use as a dwellinghouse?

Yes

No

## **Agricultural tenants**

To be eligible for this permitted development right, all parties to any agricultural tenancy agreements that are currently in place need to provide consent.

This is to help ensure that agricultural tenants are not displaced to allow a change of use to be carried out.

Is any part of the land covered by or within the curtilage of the building to be demolished occupied under any agricultural tenancy agreements?

Yes

No

## **Fire Safety**

Where the building (as proposed) exceeds certain limits, legislation has been put in place to ensure the adequate consideration of fire safety by the Local Authority (including its decision to grant prior approval) and other relevant parties.

Would the proposed development result in a building that contains one or more dwellinghouse, and is:

- 18 metres or more in height (as measured from ground level to the highest part of the roof); and/or
- Contains 7 or more stories

Yes

No

# Description of Proposed Works, Impacts and Risks

## Proposed works

Please describe the proposed development including details of any dwellinghouses and other works proposed

Conversion of 1 detached workshops into 2 no. 2-bedroom houses (Application for Prior Approval under Schedule 2, Part 3, Class MA of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended)).

Please provide details on the provision of adequate natural light in all habitable rooms of the dwellinghouses

Please see attached daylight and sunlight report

What will be the net increase in dwellinghouses?

2

This figure should be the number of dwellinghouses proposed by the development that is additional to the number of dwellinghouses in the existing building prior to the development.

## Impacts and risks

Please provide details of any transport and highways impacts and how these will be mitigated, particularly to ensure safe site access

The site is in PTAL 3 London plan require 1 space per dwelling which has been provided in the form of 2 carports immediately opposite the proposed houses. Cycle store as also being provided on site. The previous application was determined on the basis of one space per residential unit and the officer in his report had no issue standard being applied. The report also raise no issue with the existing service road and turning space which comply with the relevant guidance.

The proposal therefore will not have a significant impact on transport and Highway matters.

Please provide details of any contamination risks and how these will be mitigated

Referring the previous planning application on the site determined recently, the officer has written in his report that there are no record site held in the land contamination files. There was a recommendation if planning was granted that a standard conditions would be imposed. For the purpose of being consistent with this previous decision I would ask that this application for class MA be determined in the same way which will mean that there is no risk of contamination affecting the proposed residential accommodation.

Please provide details of any flooding risks and how these will be mitigated.

The site lies in flood zone 1 when viewed on the environmental agency flood risk map making the site a low risk. There is therefore no restriction on the development of the site with class C3 (Dwelling houses).

A flood risk assessment should accompany the application where the site:

- is in Flood Zones 2 or 3; or
- is in an area with critical drainage problems (such areas will have been notified to the Local Planning Authority by the Environment Agency).

[Check if your site location is in Flood Zone 2 or 3 online](#)

Check with your Local Planning Authority to see if your site is in an area with critical drainage problems.

Please provide details of the impacts of noise from any commercial premises on the intended occupiers of the new dwellinghouses and how these will be mitigated

I would refer to the previous application on the site which did not raise any issue with regard to noise from commercial premises. The current siting and proposal is virtually identical and therefore to remain consistence the local authority must accept there is no issue in respect of impact of noise with the current proposal.

If the building is located in a conservation area, and the development involves a change of use of the whole or part of the ground floor. Please provide details of the impacts that the change of use will have on the character or sustainability of the conservation area and how these will be mitigated

N/A

If the building is located in an area currently in use for general or heavy industry, waste management, storage and distribution, or a mix of such uses.

Please provide details of the impacts on intended occupiers of the development of the introduction of residential use in the area and how these will be mitigated

N/A

If the proposal involves the loss of services provided by a registered nursery, or a health centre. Please provide details of the impacts on the local provision of the type of services lost and how these will be mitigated

N/A

## List of flats and other premises in the existing building

Please provide a list of all addresses of any flats and any other premises within the existing building

**House name:**

Whittles Yard

**Number:**

**Suffix:**

**Address line 1:**

Hallowell Road

**Address Line 2:**

**Town/City:**

Northwood

**Postcode:**

HA6 1DW

## Site information

**Please note:** This question is specific to applications within the Greater London area.

The Mayor can request relevant information about spatial planning in Greater London under [Section 346 of the Greater London Authority Act 1999](#).

[View more information on the collection of this additional data and assistance with providing an accurate response.](#)

### Title number(s)

Please add the title number(s) for the existing building(s) on the site. If the site has no title numbers, please enter "Unregistered".

**Title Number:**

NGL219846

# Energy Performance Certificate

Do any of the buildings on the application site have an Energy Performance Certificate (EPC)?

Yes  
 No

## Vehicle Parking

**Please note:** This question contains additional requirements specific to applications within Greater London.

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[View more information on the collection of this additional data and assistance with providing an accurate response.](#)

Does the site have any existing vehicle/cycle parking spaces or will the proposed development add/remove any parking spaces?

Yes  
 No

Please provide the number of existing and proposed parking spaces.

**Vehicle Type:**

Cars

**Existing number of spaces:**

6

**Total proposed (including spaces retained):**

5

**Difference in spaces:**

-1

**Vehicle Type:**

Cycle spaces

**Existing number of spaces:**

0

**Total proposed (including spaces retained):**

4

**Difference in spaces:**

4

Please note that car parking spaces and disabled persons parking spaces should be recorded separately unless its residential off-street parking which should include both.

## Electric vehicle charging points

**Please note:** This question is specific to applications within the Greater London area.

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[View more information on the collection of this additional data and assistance with providing an accurate response.](#)

Do the proposals include electric vehicle charging points and/or hydrogen refuelling facilities?

Yes  
 No

## Superseded consents

**Please note:** This question is specific to applications within the Greater London area.

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[View more information on the collection of this additional data and assistance with providing an accurate response](#).

Does this proposal supersede any existing consent(s)?

Yes  
 No

## Development Dates

**Please note:** This question is specific to applications within the Greater London area.

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[View more information on the collection of this additional data and assistance with providing an accurate response](#).

When are the building works expected to commence?

10/2023



When are the building works expected to be complete?

01/2024



## Scheme and Developer Information

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[View more information on the collection of this additional data and assistance with providing an accurate response](#).

### Scheme Name

Does the scheme have a name?

Yes  
 No

### Developer Information

Has a lead developer been assigned?

Yes  
 No

## Residential Units

**Please note:** This question contains additional requirements specific to applications within Greater London.

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[View more information on the collection of this additional data and assistance with providing an accurate response](#).

## Residential Units to be added

Does this proposal involve the addition of any self-contained residential units or student accommodation (including those being rebuilt)?

Yes  
 No

Please provide details for each separate type and specification of residential unit being provided.

### Residential Unit Type:

Semi Detached Home

### Tenure:

Market for sale

### Who will be the provider of the proposed unit(s)?:

Private

### Development type:

Conversion

### Number of units, of this specification, to be added:

2

### GIA (gross internal floor area) per unit:

100 square metres

### Habitable rooms per unit:

3

### Bedrooms per unit:

2

### Compliant with M4(2) of Approved Document M Volume 1 of the Building Regulations:

Yes

### Compliant with M4(3)(2a) of Approved Document M Volume 1 of the Building Regulations:

No

### Compliant with M4(3)(2b) of Approved Document M Volume 1 of the Building Regulations:

No

### Providing sheltered accommodation?:

No

### Providing specialist older persons housing?:

No

### On garden land?:

No

## Communal space to be added

Please add details for every unit of communal space to be added

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## Totals

Total number of residential units proposed

2
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Total residential GIA (Gross Internal Floor Area) gained

200	square metres
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## Mixed use residential site area

Is this application for a mixed use proposal that includes residential uses?

Yes  
 No

How much site area will these residential uses take up?

351.00

Unit

Square metres

## Existing and Proposed Uses

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Please add details of the Gross Internal Area (GIA) for all current uses and how this will change based on the proposed development. Details of the floor area for any proposed new uses should also be added.

**Following changes to Use Classes on 1 September 2020:** The list includes the now revoked Use Classes A1-5, B1, and D1-2 that should not be used in most cases. Also, the list does not include the newly introduced Use Classes E and F1-2. To provide details in relation to these, select 'Other' and specify the use where prompted. [View further information on Use Classes](#). Multiple 'Other' options can be added to cover each individual use.

Use Class:

OTHER

Other (Please specify):

B1(c) - Light industrial

Existing gross internal floor area (square metres):

202.5

Gross internal floor area lost (including by change of use) (square metres):

202.5

Gross internal floor area gained (including change of use) (square metres):

202.5

Total Existing gross internal floorspace (square metres)	Gross internal floor area lost (including by change of use) (square metres)	Gross internal floor area gained (including change of use) (square metres)
202.5	202.5	202.5

## Occupation Status

**Please note:** This question is specific to applications within the Greater London area.

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Please indicate the occupation status of the building in question

- Vacant
- Partially vacant
- Occupied

## Waste and recycling provision

**Please note:** This question contains additional requirements specific to applications within the Greater London area. The Mayor can request relevant information about spatial planning in Greater London under [Section 346 of the Greater London Authority Act 1999](#).

[View more information on the collection of this additional data and assistance with providing an accurate response.](#)

Does every unit in this proposal (residential and non-residential) have dedicated internal and external storage space for dry recycling, food waste and residual waste?

Yes  
 No

## Environmental Impacts

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The Mayor can request relevant information about spatial planning in Greater London under [Section 346 of the Greater London Authority Act 1999](#).

[View more information on the collection of this additional data and assistance with providing an accurate response.](#)

### Community energy

Will the proposal provide any on-site community-owned energy generation?

Yes  
 No

### Heat pumps

Will the proposal provide any heat pumps?

Yes  
 No

### Solar energy

Does the proposal include solar energy of any kind?

Yes  
 No

### Passive cooling units

Number of proposed residential units with passive cooling

0

### Emissions

NOx total annual emissions (Kilograms)

0.00

Particulate matter (PM) total annual emissions (Kilograms)

0.00

### Greenhouse gas emission reductions

Are the on-site Green House Gas emission reductions at least 35% above those set out in Part L of Building Regulations 2021?

Yes  
 No

### Green Roof

Proposed area of 'Green Roof' to be added (Square metres)

0.00

## Urban Greening Factor

Please enter the Urban Greening Factor score

0.00

### Residential units with electrical heating

Number of proposed residential units with electrical heating

0

### Reused/Recycled materials

Percentage of demolition/construction material to be reused/recycled

0

## Utilities

**Please note:** This question contains additional requirements specific to applications within the Greater London area.

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### Water and gas connections

Number of new water connections required

2

Number of new gas connections required

2

### Fire safety

Is a fire suppression system proposed?

Yes  
 No

### Internet connections

Number of residential units to be served by full fibre internet connections

2

Number of non-residential units to be served by full fibre internet connections

0

### Mobile networks

Has consultation with mobile network operators been carried out?

Yes  
 No

## Declaration

I / We hereby apply for Prior Approval: Change of use – commercial/business/service to dwellinghouses as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Jeff Gillett

Date

27/06/2023