

Certificate of Lawfulness (Existing and proposed)

National Requirement	
☐ Completed application form	x
☐ Correct fee	x
☐ Location Plan showing where the site is by outlining in red (scale 1:1250 or 1:2500)	x
☐ Block Plan (1:500)	x
☐ Existing and Proposed Floor Plans & Elevations (scale 1:50 or 1:100)	x
☐ Existing and Proposed Sections (scale 1:50 or 1:100)	n/a
☐ Existing and Proposed Roof Plan (scale 1:50 or 1:100)	x
Local Requirement	
☐ Evidence to support existing uses and developments - copy of relevant bills, council tax records, tenancy agreements, sworn affidavits and Completion Certificates. The onus is on the applicant to demonstrate that the uses and developments are lawful.	x
☐ Photographs	x
☐ CIL additional information form	x
☐ Data required by the Greater London Authority Data Standard	x

Note: Any confidential data should be sent separately clearly stating its confidentiality.