

## Householder Application for Planning Permission for works or extension to a dwelling

### Town and Country Planning Act 1990

#### Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

#### 1. Site Address

Number	28
Suffix	
Property name	
Address line 1	Manor Road
Address line 2	
Address line 3	
Town/city	Ruislip
Postcode	HA4 7LB

Description of site location must be completed if postcode is not known:

Easting (x)	508811
Northing (y)	187488

Description	
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#### 2. Applicant Details

Title	
First name	
Surname	Sadler
Company name	
Address line 1	28, Manor Road
Address line 2	
Address line 3	
Town/city	Ruislip

2. Applicant Details

Country

Postcode

HA4 7LB

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

Primary number

Secondary number

Fax number

Email address

3. Agent Details

Title

First name

Surname

COLEMAN ANDERSON

Company name

COLEMAN ANDERSON ARCHITECTS

Address line 1

4 WESTERN ROAD

Address line 2

SOUTHBOROUGH

Address line 3

Town/city

TUNBRIDGE WELLS

Country

Postcode

TN4 0HG

Primary number

Secondary number

Fax number

Email

4. Description of Proposed Works

Please describe the proposed works:

Single storey rear extension, conversion of roofspace to habitable use to include a front dormer, 4 rooflights and rear roof alteration from hipped to gable end.  
Relocation of side entry door to front elevation and internal layout remodelling

Has the work already been started without consent?

☐ Yes ☒ No

5. Site Information

Title number(s)

Please add the title number(s) for the existing building(s) on the site. If the site has no title numbers, please enter "Unregistered"

Title Number	Unregistered
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5. Site Information

Energy Performance Certificate

Do any of the buildings on the application site have an Energy Performance Certificate (EPC)? ☐ Yes ☒ No

6. Further information about the Proposed Development

What is the Gross Internal Area (square metres) to be added by the development?	22.00
Number of additional bedrooms proposed	0
Number of additional bathrooms proposed	1

7. Development Dates

When are the building works expected to commence?

Month	September
Year	2021

When are the building works expected to be complete?

Month	April
Year	2022

8. Explanation for Proposed Demolition Work

Why is it necessary to demolish all or part of the building(s) and/or structure(s)?

There will be no demolition of built volume, but alterations to the ground floor facade to accommodate the proposed alterations and additions, such as relocating the front entry, and adding a single storey rear extension to create a combined kitchen, dining and living space.

9. Materials

Does the proposed development require any materials to be used externally? ☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	White painted brickwork
Description of proposed materials and finishes:	Smooth White Render (K-rend or similar)

Roof	
Description of existing materials and finishes (optional):	Profiled tiles
Description of proposed materials and finishes:	Profiled clay tiles to match existing tile profile

Windows	
Description of existing materials and finishes (optional):	Whit upvc
Description of proposed materials and finishes:	Black framed crittal style windows

Are you supplying additional information on submitted plans, drawings or a design and access statement? ☒ Yes ☐ No

## 9. Materials

If Yes, please state references for the plans, drawings and/or design and access statement

A-0001\_02 - 28 Manor Road - Existing Site & Location Plan  
A-0002\_02 - 28 Manor Road - Proposed Site and Location Plan  
A-0200 - 28 Manor Road - Existing Ground Floor Plan  
A-0201 - 28 Manor Road - Existing Roof Plan  
A-0202 - 28 Manor Road - East and West Elevations  
A-0203 - 28 Manor Road - Existing North and South Elevations  
A-0300 - 28 Manor Road - Proposed Ground Floor Plan  
A-0301 - 28 Manor Road - Proposed First Floor Plan  
A-0302 - 28 Manor Road - Proposed Roof Plan  
A-0303 - 28 Manor Road - Proposed East and West Elevations  
A-0304 - 28 Manor Road - Proposed North and South Elevations

## 10. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ☐ Yes ☒ No

## 11. Vehicle Parking

Does the site have any existing vehicle/cycle parking spaces or will the proposed development add/remove any parking spaces? ☐ Yes ☒ No

## 12. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☐ Yes ☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

## 13. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent  
☐ The applicant  
☐ Other person

## 14. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

**If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):**

**Officer name:**

Title

First name

Surname

Reference

Date (Must be pre-application submission)

Details of the pre-application advice received

## 14. Pre-application Advice

Extract from the Pre-Application letter:

### Conclusion

The proposal, based on the plans and supporting documents that have been submitted are supported as it would be generally in accordance with Policies DMHB 4, DMHB 11 and DMHD 1 of the Hillingdon Local Plan: Part Two - Development Management Policies (2020), as discussed above.

## 15. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

## 16. Ownership Certificates and Agricultural Land Declaration

**CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

**NOTE:** You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☐ The applicant  
☒ The agent

Title	<input type="text"/>
First name	<input type="text"/>
Surname	<input type="text" value="COLEMAN ANDERSON"/>
Declaration date (DD/MM/YYYY)	<input type="text" value="17/03/2021"/>

☒ Declaration made

## 17. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)