



45 Welbeck Street  
London W1G 8DZ  
020 3409 7755  
info@hghconsulting.com  
[hghconsulting.com](http://hghconsulting.com)

FAO: Jimil Patel  
London Borough of Hillingdon, Planning Services  
Civic Centre  
High Street  
Uxbridge  
Middlesex  
UB81UW

20<sup>th</sup> July 2022  
Ref: 6970/APP/2022/1584

Dear Jimil,

**Re: St Laurence Church Hall, Shepherds Close, Uxbridge, UB8 2EZ  
Operational Management Plan**

Thank you for the comments received to date regarding this application to vary condition 2 currently approved in February 1999 under planning permission ref: 6970/R/98/2449 at St Laurence Church Hall, Uxbridge. This letter seeks to address the specific comments in relation to the operational management of the Apples and Cherries Day Nursery, namely:

- The 'drop off' and 'pick up' arrangements,
- The existing parking on site, and
- Any traffic impacts on local road networks.

**Current Operational Arrangement**

The main modes of travel to and from the site are by foot, bicycle or by car. The split between these modes this is noted in table 1 below and establishes a total of 42% (AM) and 43% (PM) of trips are made by foot or bicycle, compared with 58% (AM) and 57% (PM) by car.

Modal Split	
By foot or bicycle	
Total AM	31
Total PM	32
By car	
Total AM	43
Total PM	42

**Table 1: Modal Split**

Each car movement is given a 15-minute time slot to arrive at the site and is not permitted to park on site. Parents or guardians are only permitted to use the car park to drop/collect their children and occupy a space for no longer than 5 minutes. This ensures that there is a steady flow of movements in the car park throughout the day.

The car park on site has capacity for 15 -17 car parking spaces at any one time. Table 2 and 3 below shows the distributions of movements throughout the day from each room (and age group) of the nursery.

Time of Arrival	Big Apples (3-5 yrs)	Little Cherries (2-3 yrs)	Baby Blueberries (0-2 yrs)	TOTAL
07:30 – 08:00	2	1	0	3
08:00 – 08:15	3	3	2	8
08:15 – 08:30	4	1	3	8
08:30 – 08:45	5	2	2	9
08:45 – 09:00	5	0	2	7
09:00 – 09:15	5	1	1	7
11:00 – 11:15	1	0	0	1
<b>TOTAL</b>	<b>43</b>			<b>43</b>

**Table 2: AM 'Drop Off' Time Slots**

Time of Arrival	Big Apples (3-5 yrs)	Little Cherries (2-3 yrs)	Baby Blueberries (0-2 yrs)	TOTAL
15:45– 16:00	1	0	1	2
16:00 – 16:15	2	0	1	3
16:15 – 16:30	1	0	1	2
16:30 – 16:45	2	0	2	4
16:45 – 17:00	2	1	1	4
17:00 – 17:15	3	1	0	4
17:15 – 17:30	3	1	2	6
17:30 – 17:45	5	2	1	8
17:45 -18:00	6	2	1	9
<b>Total</b>	<b>42</b>			<b>42</b>

**Table 3: PM 'Pick Up' Time Slots**

At most, there are 9 cars utilising the 15 -17 spaces at the nursery car park at any one time. There are also some children that attend half a day, with 6 children dropped off or collected between 12:45-13:00, 13:00-13:15, 13:15-13:30 and 13:30-13:45.

Throughout the year, the number of children in attendance fluctuates. The numbers peak at 74 children between January and July, with a skeleton service operating during the holidays and half terms, with number between 50 - 65 children. The annual monthly attendance is set out in Table 4 below:

MONTH OF YEAR	Overall Daily Attendance Numbers
September 2021	56
October 2021	62
November 2021	63
December 2021	65
January 2022	74
February 2022	74
March 2022	74
April 2022	74
May 2022	74
June 2022	74
July 2022	74
August/September 2022	55

**Table 4: Attendance throughout the year**

By virtue of the small number of movements throughout the day and a simple established parking strategy, the 'drop off' and 'pick up' arrangement is self-managed with no member of staff required to be on duty. Staff are on hand, if needed, but the success of this arrangement is confirmed by the absence of any complaints since opening to the Nursery nor the Council from the residents of Shepherds Close.

## Impact on Road Network

The low levels of car movements give rise to limited impact on traffic levels on the local road network. CrashMap UK further confirms that since 2017, there have been no traffic incidents at the junction of High Street and Shepherds Close. Figure 1 below shows a screenshot of the CrashMap UK site, with the site indicated in red, with the access noted by the red arrow.

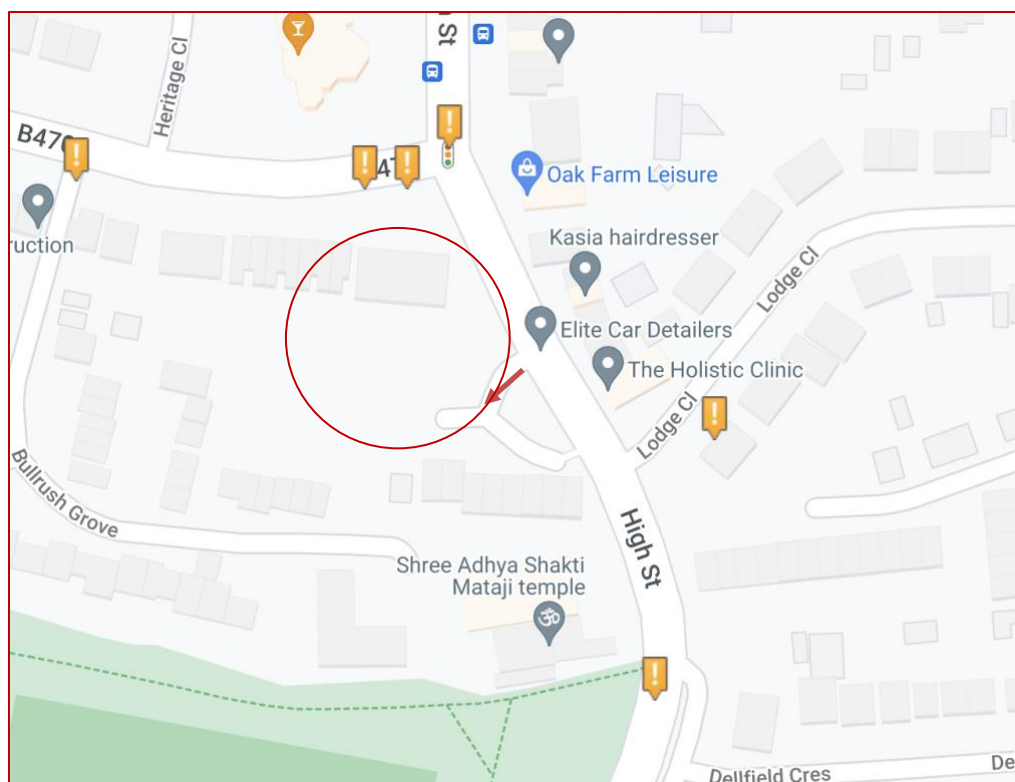


Figure 1: CrashMap UK

(source: <https://www.crashmap.co.uk/Search>)

## Summary

The information provided above demonstrates that just over half of the trips generated by the nursery are made by car. The adjacent car park associated with the Nursery has ample space for these movements with 15-17 car parking spaces available, with only a maximum of 9 cars using the car parking area at any one 15 min time slot.

The CrashMap UK data also highlights that there have been no traffic incidents at the junction and understand that there have been no recorded complaints or comments raised by local residents in regard to the established 'drop off' and 'pick up' arrangements at the Apples and Cherries Day Nursery.



We trust the above evidence provides sufficient information to respond to the recent comments regarding the operational arrangements at the day nursery and demonstrates that the parking arrangements operate without causing any highway impact or safety concerns. I trust that you now have sufficient information to conclude your assessment and prepare your report ahead of issuing a delegated decision in the coming week.

However, should you require anything further, please do not hesitate to contact me or my colleague Ellie Fowler if you have any queries or require further clarification.

Kind regards

pp

A handwritten signature in purple ink, appearing to read 'R Henley', written over a light blue grid background.

**Richard Henley MRTPI**  
**hgh Consulting**  
**Executive Director**