



London Borough of Hillingdon, Residents Services, 3N Civic Centre, High Street, Uxbridge, Middlesex UB8 1UW  
Tel: 01895 250230 Web: [www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)

Householder Application for Planning Permission for works or extension to a dwelling.  
Town and Country Planning Act 1990

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Site Address**

|                |               |
|----------------|---------------|
| Number         | 9             |
| Suffix         |               |
| Property name  |               |
| Address line 1 | Westfield Way |
| Address line 2 |               |
| Address line 3 |               |
| Town/city      | Ruislip       |
| Postcode       | HA4 6HW       |

Description of site location must be completed if postcode is not known:

|              |        |
|--------------|--------|
| Easting (x)  | 509575 |
| Northing (y) | 186434 |

|             |  |
|-------------|--|
| Description |  |
|-------------|--|

**2. Applicant Details**

|                |                  |
|----------------|------------------|
| Title          | Mr & Mrs         |
| First name     |                  |
| Surname        | Wright           |
| Company name   |                  |
| Address line 1 | 9, Westfield Way |
| Address line 2 |                  |
| Address line 3 |                  |
| Town/city      | Ruislip          |
| Country        |                  |

2. Applicant Details

|                                                                                                                              |                                      |
|------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| Postcode                                                                                                                     | <input type="text" value="HA4 6HW"/> |
| Are you an agent acting on behalf of the applicant? <div><input checked="" type="radio"/> Yes <input type="radio"/> No</div> |                                      |
| Primary number                                                                                                               | <input type="text"/>                 |
| Secondary number                                                                                                             | <input type="text"/>                 |
| Fax number                                                                                                                   | <input type="text"/>                 |
| Email address                                                                                                                | <input type="text"/>                 |

3. Agent Details

|                  |                                                  |
|------------------|--------------------------------------------------|
| Title            | <input type="text" value="Mr"/>                  |
| First name       | <input type="text" value="Mark"/>                |
| Surname          | <input type="text" value="Pottle"/>              |
| Company name     | <input type="text" value="Pottle &amp; Co Ltd"/> |
| Address line 1   | <input type="text" value="Suite A"/>             |
| Address line 2   | <input type="text" value="128 Manor Way"/>       |
| Address line 3   | <input type="text"/>                             |
| Town/city        | <input type="text" value="Ruislip"/>             |
| Country          | <input type="text"/>                             |
| Postcode         | <input type="text" value="HA4 8HR"/>             |
| Primary number   | <input type="text"/>                             |
| Secondary number | <input type="text"/>                             |
| Fax number       | <input type="text"/>                             |
| Email            | <input type="text"/>                             |

4. Description of Proposed Works

Please describe the proposed works:

Has the work already been started without consent?

☐ Yes ☒ No

5. Site Information

Title number(s)

Please add the title number(s) for the existing building(s) on the site. If the site has no title numbers, please enter "Unregistered"

|              |                                      |
|--------------|--------------------------------------|
| Title Number | <input type="text" value="MX69347"/> |
|--------------|--------------------------------------|

Energy Performance Certificate

Do any of the buildings on the application site have an Energy Performance Certificate (EPC)?

☐ Yes ☒ No

## 6. Further information about the Proposed Development

What is the Gross Internal Area (square metres) to be added by the development?

18.00

Number of additional bedrooms proposed

0

Number of additional bathrooms proposed

0

## 7. Development Dates

When are the building works expected to commence?

Month

June

Year

2021

When are the building works expected to be complete?

Month

June

Year

2022

## 8. Materials

Does the proposed development require any materials to be used externally?

☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls

Description of existing materials and finishes (optional):

Description of proposed materials and finishes:

Rendered to match existing

Roof

Description of existing materials and finishes (optional):

Description of proposed materials and finishes:

Flat roof - 3 layer felt

Windows

Description of existing materials and finishes (optional):

Description of proposed materials and finishes:

UPVC / Aluminium to match existing + roof light

Doors

Description of existing materials and finishes (optional):

Description of proposed materials and finishes:

UPVC / Aluminium to match existing

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

4519/01

9. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☒ Yes ☐ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

4519/01

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

10. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ☐ Yes ☒ No

11. Vehicle Parking

Does the site have any existing vehicle/cycle parking spaces or will the proposed development add/remove any parking spaces? ☐ Yes ☒ No

Please provide the number of existing and proposed parking spaces.  
Please note that car parking spaces and disabled persons parking spaces should be recorded separately unless its residential off-street parking which should include both.

| Type of vehicle | Existing number of spaces | Total proposed (including spaces retained) | Difference in spaces |
|-----------------|---------------------------|--------------------------------------------|----------------------|
| Cars            | 2                         | 2                                          | 0                    |

12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☐ Yes ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
- ☐ The applicant
- ☐ Other person

13. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☒ No

14. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:  
(a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent. ☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

## 15. Ownership Certificates and Agricultural Land Declaration

**CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

**NOTE:** You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☐ The applicant  
☒ The agent

|                                  |                                         |
|----------------------------------|-----------------------------------------|
| Title                            | <input type="text" value="Mr"/>         |
| First name                       | <input type="text" value="Mark"/>       |
| Surname                          | <input type="text" value="Pottle"/>     |
| Declaration date<br>(DD/MM/YYYY) | <input type="text" value="25/03/2021"/> |

☒ Declaration made

## 16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

|                                  |                                         |
|----------------------------------|-----------------------------------------|
| Date (cannot be pre-application) | <input type="text" value="25/03/2021"/> |
|----------------------------------|-----------------------------------------|