

# Baufritz (UK) Ltd

**The Workplace, Oakington Road, Cambridge, CB3 0QH**

## CONSTRUCTION METHOD STATEMENT

### **Assembly Pre-Fabricated House**

#### CLIENT:

**Neil Maroo**

#### SITE ADDRESS

**28 Nicholas Way, Northwood,  
HA6 2TT**

Prepared by : Baufritz UK  
Date : 05.06.2023  
Checked by : Risk Management Solutions (SHE Advisor)  
Amended :

#### **PROJECT MANAGEMENT STRUCTURE**

Project/Contract Manager: Ryan McLoughlin

Mobile: 07375978868

Site Manager/Supervisor: Ryan McLoughlin

Mobile: 07375978868

Site First Aider: Richard Figuero

Mobile: 07535207155

#### **SHE ADVISERS**

Risk Management Solutions

Contact: Andy Grannell CMIOSH

E-Mail: [andy.grannell@rms-safety.co.uk](mailto:andy.grannell@rms-safety.co.uk)

Mobile: 07949 825036

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## 1. Overview of the Project

Development

Replacement dwelling house with two storeys and new basement level

Client Neil and Talisha Maroo  
neilmaroo@hotmail.com / talisha.solanki@pwc.com

Development Start      Spring 2024      Development Finish      Spring 2024

F10 issued

<b>Author:</b>	<b>Initial Date</b>	<b>Signature</b>	<b>Amendments</b>
Anthony Cooper The House Designers	28/04/2023		Rev A. Revised Issue

## 1.1 Project Contact Details

Organisation:	Address:	Phone:	E-Mail:	Verified:
Principal Contractor	<b>Baufritz (UK) Ltd</b>	<b>01223 235 632</b>	<b>enquiries@baufritz.co.uk</b>	<input type="checkbox"/>
Principal Designer	The House Designers Ltd in conjunction with Baufritz (UK) Ltd	01223 235 632	anthony.cooper@thehousedesigners.co.uk; oliver.rehm@baufritz.co.uk	<input type="checkbox"/>
Architect	The House Designers Ltd in conjunction with Baufritz (UK) Ltd	01223 235 632	anthony.cooper@thehousedesigners.co.uk; oliver.rehm@baufritz.co.uk	<input type="checkbox"/>
Planning Consultant	-	-	-	<input type="checkbox"/>
Local Authority	London Borough of Hillingdon, Residents Services, 3N Civic Centre, High Street, Uxbridge, Middlesex UB8 1 UW	Tel: 01895 250230 Web:	planning@hillingdon.gov.uk	<input type="checkbox"/>
Health & Safety Executive		01737 276000		<input type="checkbox"/>
A&E Hospital	Mount Vernon Hospital Rickmansworth Rd, Northwood HA6 2RN	<u>01737 768511</u>		<input type="checkbox"/>
Groundworks contractor	Eclipse	+44 1932 589 121	project@eclipsegroup.co.uk	<input type="checkbox"/>
Piling contractor	Eclipse	+44 1932 589 121	project@eclipsegroup.co.uk	<input type="checkbox"/>
Slab contractor	Glatthaar Keller Ltd 1 Braeside, Addlestone KT15 3BJ	01932 344454	info@glatthaar.co.uk	<input type="checkbox"/>
House builder	Baufritz UK Ltd Camboro Business Park Oakington Road, Girton Cambridge CB3 0QH	01223 235632	enquiries@baufritz.co.uk	<input type="checkbox"/>
Landscape Designer	Rosebank Studio G23 The Light Box 111 Power Road Chiswick W4 5PY	02038765299	info@rosebanklandscape.co.uk	<input type="checkbox"/>

Drainage Engineer	Hodel The Gatehouse, Bays, 2-3 Pattenden Ln, Marden, Tonbridge, TN12 9QS	<a href="tel:01732617555">01732 617555</a>	jodonnell@hodel.uk	<input type="checkbox"/>
Arboricultural	Trevor Heaps 12 Plover Drive, Milford-on-Sea, Hampshire, SO41 0XF	07957 763 533	trevor@trevorheaps.co.uk	<input type="checkbox"/>
Ecology	ASW Regent's Place, 3rd Floor, 338 Euston Road, London NW1 3BT	0870 7346004	swecology@yahoo.co.uk	<input type="checkbox"/>
Condition Survey	Simon Hands and Associates 12 Ruislip Road Greenford Middlesex UB6 9QN	(020) 8575 5959	enquiries@shandsassociates.co.uk	<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

## 1.2 Project Arrangements

### Construction planning and management

Principals for the construction site, at all levels, need to understand the range of health and safety risks in their part of the organisation and to give proportionate attention to each of them. This applies to the level of detail and effort put into assessing the risks, implementing controls, supervising and monitoring. There are various positions which have various tasks to take responsibility during the planning stages (for further details see **Appendix 1**).

	<b>Tasks</b>
<u>Domestic clients</u> – People who have construction work carried out on their own home (or the home of a family member) that is not done as part of a business.	Though in scope of CDM 2015, their client duties are normally transferred to: <ul style="list-style-type: none"><li>• the contractor for single contractor projects</li><li>• the principal contractor for projects with more than one contractor</li><li>• However, the domestic client can instead choose to have a written agreement with the principal designer to carry out the client duties.</li></ul>
<u>Designers</u> - Organisations or individuals who as part of a business, prepare or modify designs for a building, product or system relating to construction work.	When preparing or modifying designs, eliminate, reduce, or control foreseeable risks that may arise during: <ul style="list-style-type: none"><li>• construction</li><li>• the maintenance and use of a building once it is built.</li></ul> Provide information to other members of the project team to help them fulfil their duties.
<u>Principal designers</u> - Designers appointed by the client in projects involving more than one contractor. They can be an organisation or an individual with sufficient knowledge, experience and ability to carry out the role.	Plan, manage, monitor and coordinate health and safety in the pre-construction phase of a project. This includes: <ul style="list-style-type: none"><li>• identifying, eliminating, or controlling foreseeable risks</li><li>• ensuring designers carry out their duties.</li></ul> Prepare and provide relevant information to other duty holders. Liaise with the principal contractor to help in the planning, management, monitoring and coordination of the construction phase.
<u>Principal contractors</u> – Contractors appointed by the client to coordinate the construction phase of a project where it involves more than one contractor.	Plan, manage, monitor and coordinate health and safety in the construction phase of a project. This includes: <ul style="list-style-type: none"><li>• liaising with the client and principal designer</li><li>• preparing the <a href="#">construction phase plan (PDF)- Portable Document Format</a></li><li>• organising cooperation between contractors and coordinating their work</li></ul> Make sure: <ul style="list-style-type: none"><li>• suitable site inductions are provided.</li><li>• reasonable steps are taken to prevent unauthorised access.</li><li>• workers are consulted and engaged in securing their health and safety.</li><li>• welfare facilities are provided.</li></ul>
<u>Contractors</u> – Those who carry out the actual construction work, contractors can be an individual or a company.	Plan, manage and monitor construction work under their control so it is carried out without risks to health and safety.  For projects involving more than one contractor, coordinate their activities with others in the project team – in particular, comply with directions given to them by the principal designer or principal contractor.

## 1.3 Route to A&E

**From:** Site

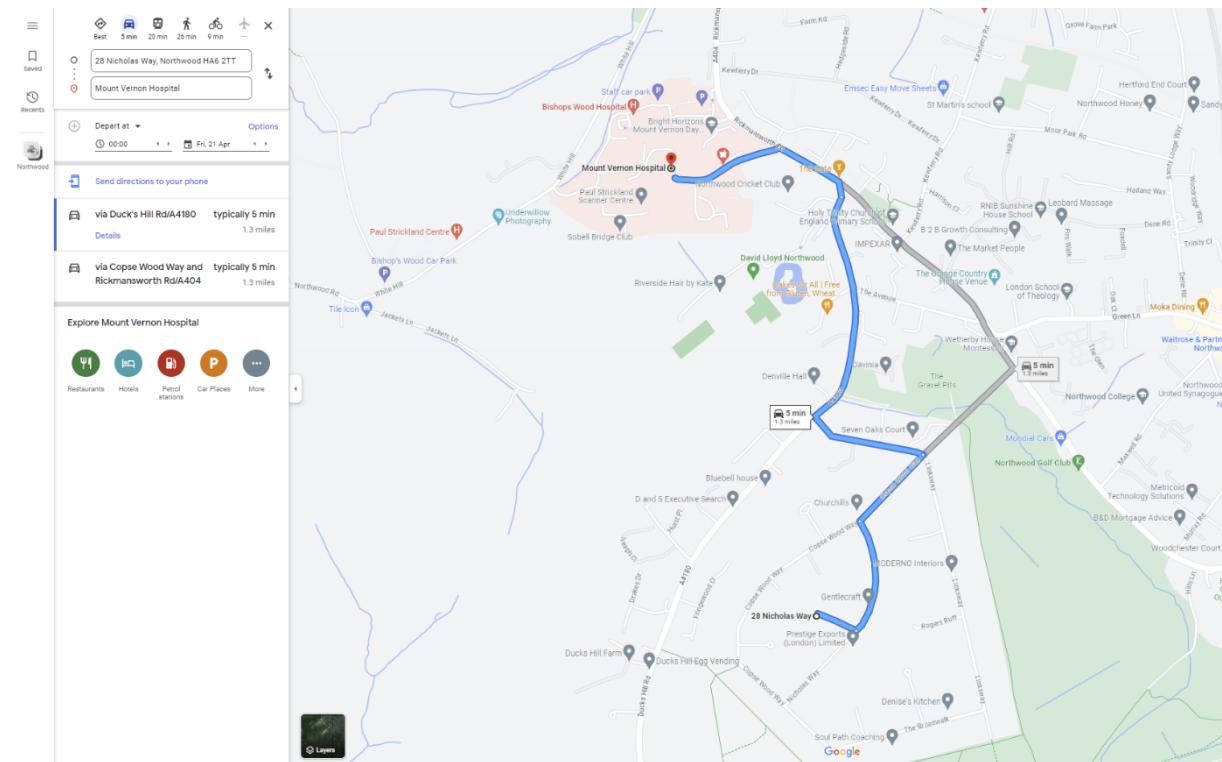
**To:** Mount Vernon Hospital, HA6 2RN

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**Miles:** 1.3

**Duration:** 5 mins

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## 2. Records and Plans

Documents clearly referenced and included in this section where available.

Description	Company	Reference	Comments	Date
Planning consent notice	tHD/ BTZ	63937/APP/20 22/3692	Yes	
Topographical survey	ground surveys Ltd	3503-01	Yes	
Arboricultural survey	Trevor Heaps	TH 3526 B	Yes	
Health & Safety File (relevant sections)	tbc			
Existing Environment i.e., Plan of local area	OS map		Yes	
Ecological survey	ASW ECOLOGY	ASW/DF/109/1 9/2016	Yes	
Architect's drawing's (planning applications set)	tHD/ BTZ		Yes	
Architect's drawings (handover set)	tHD/ BTZ		Yes	
Landscape designer's drawings	Rosebank		No	
Electrical Services Drawings				
Gas Service Drawings				
Water Service Drawings				
Ordnance Survey	tHD/ BTZ		Yes	
Asbestos Survey (required)	Tbc – note condition survey by Simon Hands and Associates dated 6/10/2022 pg. 10		TO BE ACTIONED ASAP	
Telecommunications Equipment				
Ground Conditions Survey / Soil Survey (Contamination report)				
Existing Structures (as built drawings)			Yes	
Geological Surveys				
Overhead Services				
External Drainage drawings	HODEL		Yes	

## 2.1 Key Dates

	Work	Planned start	Estimated completion
<b>Principal Contractor</b>	Baufritz		
Eclipse	Demolition		
Eclipse	Groundworker		
Glatthaar	Slab / Basement		
Baufritz	Housebuilder		

## 2.2 Time Schedule

Time Schedule				BAUFRITZ
describes the process from planning application to delivery of the Baufritz House. Milestones need to be achieved to move to the next stage.				
Work Stage	Stage A: Design and Planning Approval	Stage B: Post Planning	Stage C: Site Preparation	Stage D: Construction
Timescale	can vary significantly, typically 8 months	typically 4 months	typically 3 months	Delivery 1-3 months after completion of site preparation works, construction time varies, typically 5-7 months
Milestones	Receipt of planning consent	Planning conditions discharged	Site preparation completed	Handover of completed Baufritz house to client
Responsible parties / Tasks				
Client	Brief and appoint housedesigner, provide surveys: topographical, arboricultural, ecological, soil, asbestos, others if required	Sign building contract with Baufritz subject to receipt of planning consent	Appoint consultants and contractors: typically landscape designer, drainage engineer, party wall surveyor, groundworks, foundations, piling and basement contractor, order utilities	Carry out site preparation works: typically species protection, tree protection, asbestos removal, site clearance and demolition, site access, utilities, groundworks, piling, foundations, basement
			Sign off architectural design	
Principal Contractor/ Principal Designer*(typically delegated to contractors and consultants)	Pre-construction information	Construction phase plan, H&S file	Appoint principal contractor/s	Fulfill duties as principal contractor during construction phase
	Appoint principal designer			
HouseDesigners	Design and pre-planning enquiry	Planning application submission	Discharge of planning conditions, pre-commencement conditions need to be discharged before site works can commence	
	Access/construction statement			
Designer*	Prepare pre-construction information	Liaise with principal designer	Finalise pre-construction information	
Baufritz	Prepare cost estimate and contract	Handover to Baufritz project manager	Sampling and preparation of Baufritz construction documents in conjunction with housedesigner, client's consultants/contractors and building control	Order of materials
				Manufacturing, delivery house construction and fit out
Principal Contractor*(if appointed by the client)		Construction phase plan, H&S file	Fulfill duties as principal contractor during house construction phase	
* CDM Regulations 2015				

### 3. Site-wide Considerations

#### 3.1 Description of previous land use

The site is located at: 28 Nicholas Way Northwood  
The surrounding area comprised: residential, wooded area.  
The site has been developed as a: private development.

#### Industrial Resources

Discharge consents or pollution incidents were identified within a 250m radius of the site:

No  Yes

If yes, which kind of resources:

[Click here to enter text.](#)

#### Historical Landfill Sites

Historical landfill sites or areas of infilled land were identified within 500m of the site.

No  Yes

If yes, which kind was identified:

[Click here to enter text.](#)

#### Surrounding Land Use – Insert Appendix Proposed Site Layouts

Is there any dwelling have to be demolished:

No  Yes

If yes, please insert pictures of the dwelling in the **Appendix Proposed Site Layouts**:

Yes

Is there any associated outbuilding have to be demolished:

If yes, please insert pictures of the existing building in the **Appendix Proposed Site Layouts**:  
See Media / Photos folder.





### **3.2 Site Boundaries**

Please insert a picture of the Site Boundaries (including site access point) in the **Appendix Proposed Site Layouts** and give a plain description if needed:

Insert Site plan of boundary fencing in the **Appendix Proposed Site Layouts**:

Insert Location of crane, lorries, vans, storage, container etc in the **Appendix Proposed Site Layouts**.



### **3.3 Ordinance Survey**

Please insert the Ordinance Survey location map in the **Appendix Proposed Site Layouts**.  
see OS map.

### **3.4 Adjacent land uses**

The site is located at: 28 Nicholas Way Northwood  
The surrounding area formed: residential, wooded area.  
The site has been developed as a: private development.

#### **Nearest School**

Is there a school with young children in attendance to be aware of?

No  Yes

If yes, where is it located and may it be wise alternatively to consider gaining access from elsewhere (another route):

Extra care should be taken during peak traffic times (rush hour / school drop-off and pick-up times). The principal Contractor should consider restricting material deliveries outside of peak hours.

Due care and consideration must also be given to the domestic properties and residents that also reside within the construction environment.

Deliveries to site and noise and dust emissions must be controlled to minimise pollution and disruption to the local area.

### **3.5 Site Access / Restrictions Site-Traffic**

Directional site signage will guide the construction vehicles to the site. There are dedicated and adequately secured parking, off-loading and storage areas within the site boundary.

A banksman will be required to assist in the movements of construction vehicles as they access and exit the site.

#### **Shared Access Roads**

Are there any shared access roads along the construction building?

Yes X No

If yes, where exactly:

Construction vehicles, delivery vehicles etc must not obstruct any of the access roads.

#### **Speed Limit**

Are there any Speed Limits in force along the access roads of the building construction?

No  Yes X 30 mph

If yes, insert road and speed limitation:

All contractors, delivery drivers etc must adhere to it.

Measures must also be established to prevent mud from the site building up along the main access road and other nearby roads.

#### **Time Restrictions**

Are there any time restrictions of material deliveries or removal of spoil?

Yes X No

If yes, insert the Time Restrictions: as part of Construction Plan to be submitted by PC – Condition 6

#### **Overhead power Lines / Branches**

Are there any overhead power lines or other obstructions to hinder lifting operations etc. to consider?

Yes X No

If yes, how are they hindering the operations and how can it be solved:

Consult Arboricultural Consultant for advice.

### **3.6 Security (Plant and Equipment)**

The Principal Contractor is required to adequately safeguard the site, products, materials, plant, and any existing buildings and equipment affected by the Works from fire, damage and theft.

Contractors are responsible for providing safe and suitable equipment, which has been regularly maintained and inspected.

All reasonable precautions must be taken to prevent unauthorised access into the site. The development will be demarcated by continuous hoarding to ensure the public access to site is prevented. Gates to site entrance to remain closed / secured or staffed at all times to ensure unauthorised access is prevented.

### **3.7 Permit to work systems to be operated on the site**

Hot works permits, permits to dig and any live electrical works permits will be used on this project if necessary.

### **3.8 Environmental considerations**

Are there any Environmental impacts and considerations (including protection of wildlife habitat) to take into account:

Yes  No

If yes, please describe or insert considerations:

Thames Water requests that the Applicant should incorporate within their proposal, protection to the property to prevent sewage flooding, by installing a positive pumped device (or equivalent reflecting technological advances), on the assumption that the sewerage network may surcharge to ground level during storm conditions.

Also see Ecology Report (ASW/DF/109/19/2016) by ASW. Note restrictions therein.

### **3.9 Hours of work**

Following hours of work and restrictions imposed via planning conditions:

See Planning Condition 6 – part of Construction Plan (Principal Contractor?)

### **3.10 Ground conditions**

From the site investigation report the following conclusions can be drawn:  
Non undertaken as yet. The site is on London Clay.

Are there any known hazards associated with contaminated land:

No  Yes

If yes, which hazards:

### **3.11 Hazardous Materials (Contaminated land/Asbestos)**

Are there any notifiable asbestos present:

No  Yes  Probably

If yes, please insert the locations:

Refer to Existing Building Conditions report – Page 10 (Simon Hands and Associates)

### **3.12 Existing Structures**

Are there any structural hazards / fragile materials which have to be taken into account:

Yes  No  X (to main house)

If yes, please describe/insert details:

Please consult Ex. Building Conditions Report – for main house. No other structural hazards noted, but care should be taken during demolition.

### **3.13 Fire Precautions**

All contractors have to liaise with each other prior to start of construction regarding fire and emergency arrangement on site for the duration of the project, i.e., location of fire extinguishers, assembly points etc.

The contractor's project managers or other nominated and competent person needs to be notified of any hazardous products to be used before work commences.

The contractor's project managers or other nominated and competent person needs to carry out regular fire safety checks.

Escape routes are to be clear of building materials and storage items at all times. Site access to be kept clear for emergency vehicles.

The building has been designed to allow safe means of escape via windows, doors and stairs in accordance with national building regulations.

#### **Fire Brigade Access**

Insert the internal designed escape routes according to the **Fire Brigade Access** in the **Appendix** (Building Regulations Part B5)

#### **Emergency Procedures**

All contractors are to provide emergency recovery plans that are to detail how personnel are to be recovered from workplaces should they become injured or incapacitated. The contractor's project manager, in conjunction with the supervisor will coordinate any emergency situation that arises.

First aid cover and equipment will be provided by each contractor and a responsible competent person allocated.

In the event of a serious accident or fire dial 999 and request the ambulance service or fire brigade.

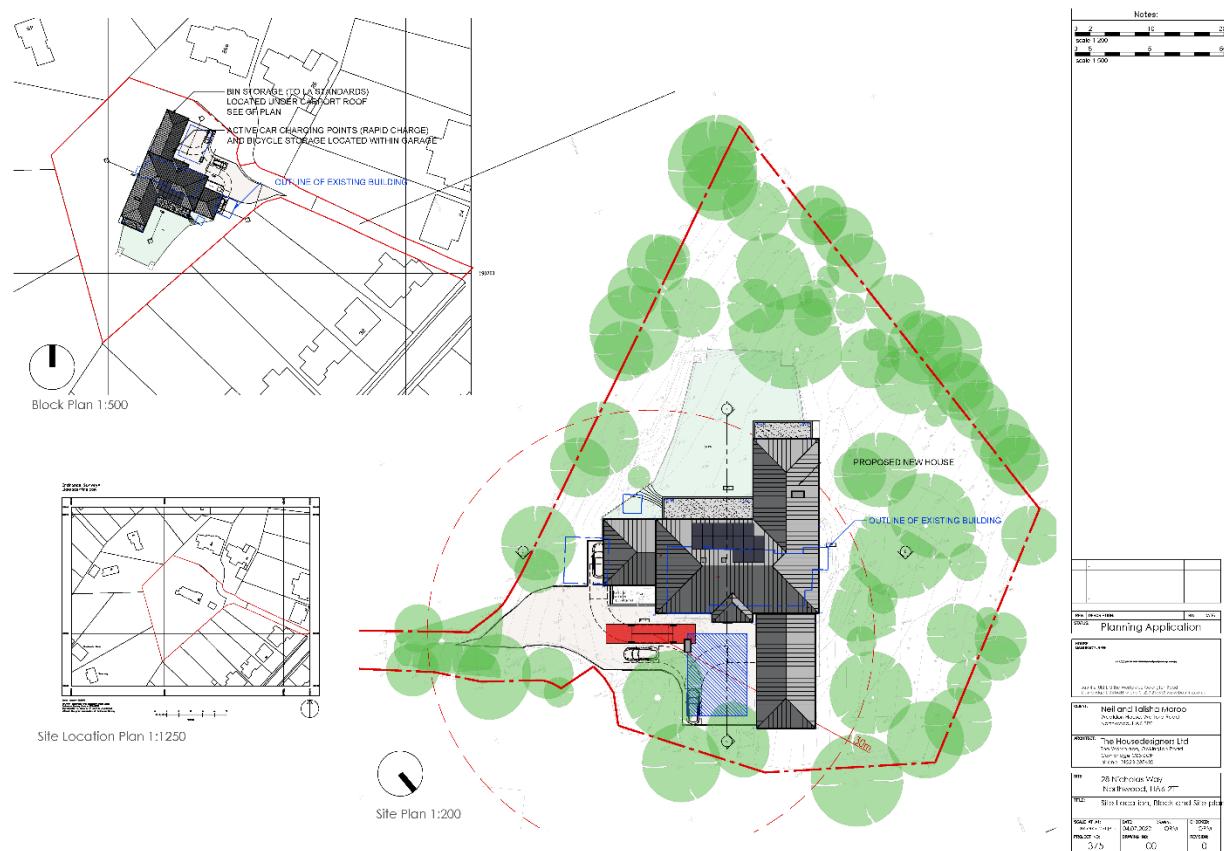
## Proposed Layout Plans / Site Layout Plans

(Site Boundaries, Boundary Fencing, Location of crane, lorries, vans, storage, container etc., Ordinance Survey Locations Map)

Dwelling to be demolished:



Site boundaries, OS Location Plan, Possible location of crane.:.



## 4.0 SCOPE OF WORK

Assembly of pre-fabricated timber frame house.

## 5.0 SEQUENCE OF WORK

### Preparation and Equipment Delivery

Prior to commencement of work, all Baufritz (UK) Ltd operatives will receive a site safety induction and a specific induction on this Method Statement from the Site Manager.

All personnel will sign this Method Statement to confirm they have read and understood the requirements of the proposed methodology & the requirements it places on them as individuals, operatives will then be authorised to commence work.

All plant and equipment will be delivered to site. Storage areas will be kept clear of obstructions and be reasonably level.

All services will be terminated or isolated by others before we commence work.

All equipment will be checked for serviceability prior to use for the first time.

Suitable access roads are in existence for the vehicles to access the site & for mobile plant to operate. Access to site and all other public areas affected by the house assembly process will be made secure for third parties by means of appropriate barriers, signage and competent personnel overseeing the process.

The site boundary will be protected by fencing or hoarding, this will ensure that unauthorised people will be prevented from entering the site.

Existing trees on the site will be protected using Heras fencing positioned around them. The line of fencing will follow the limit of the tree canopy. No excavations will be undertaken within this area to ensure tree routes are not damaged.

Operational areas will be no-go areas for those not involved in the works by using suitable barriers and signage to prevent access to unauthorised personnel.

Changes to this method statement will be recorded by the Site Manager. They will be communicated to all site operatives.

### 5.1 House Assembly

The crane will manoeuvre into position adjacent to the installation area. Please refer to the construction phase site layout.

The crane will be rigged using rigger blocks under the outriggers. (Crane activities will be controlled and carried out by the crane hire company, please refer to their own RAMS).

The delivery vehicles will reverse to within the radius of the crane under supervision of a competent banksman.

Installation of window frames and glass panels in basement, where applicable.

Stillages and A-frames will be unloaded from the lorry using the mobile crane.

Lifting and installation of wooden window frames with mobile crane hook and lifting straps, plus subsequent protection of wooden frame.

Lifting of glass panels from A-frame with mobile crane, chain block and vacuum sucker, followed by installation and glazing into installed wooden window frame with mobile crane, chain block and vacuum sucker.



Picture 1 Example of Lorry

Packages containing house panels (wall/floor/roof/deck) and additional parts of the house will be lifted off the lorry using certified chains. The packages will be set down within the agreed holding area, until ready for assembly. The elements will then be unwrapped and prepared for installation.

The deck, wall and roof panels will be lifted using certified chains and slings, positioned and anchored onto the pre cast concrete slab (constructed by others) in accordance with the drawings and stress analysis supplied by Baufritz.

Operatives tasked with securing a suspended panel, shall be clipped onto an anchor point whenever there is a risk of falling, be it to an inertia block attached to the crane hook (as pictured below), or to the scaffold platform behind them (if applicable).

Wall panels will be braced against the concrete slab, keeping them plumb until they are secured to neighbouring panels and are structurally sound/stable.

To protect operatives from falls and to assist with the assembly process, Baufritz will use an independent scaffold platform around the building, which will be erected by scaffolders before and during the wall's installation process. Scaffolding to comply with TG20:13 and erected in accordance with SG04:15.



Example means of fall arrest

Picture 2 Example of Fall Arrest

While installing floor panels, operatives must either be clipped onto scaffolding behind them, or onto an anchor point securely fastened to a structural joist.

The lifts will be conducted by a crane hire company who will supply crane, crane operator and lifting supervisor. Crane hire company to prepare and implement a lifting plan and their own RAMS (contract lift).

All Baufritz employees who attach any loads to the crane are trained to do so.

All slings/chains and other lifting accessories used are to be used within their S.W.L.

When the assembly of the shell is complete and all house elements are secured, exterior and interior first and second fix works will commence. Separate Method Statements for these works have been prepared, these works comprise:

- Roofing works
- Screeding works
- Sheet metal works+
- Rendering works
- Interior fit out / dry lining
- Decorating works
- Ventilation installation
- Heating system installation
- Flooring works
- Electrical installation
- Joinery works
- Sanitary installations
- Snagging works
- Tiling works

## 5.2 Transshipping (if applicable)

In the event the standard rigid lorries with trailers or flat bed lorries used for house assembly are unable to access site, the packages will be offloaded at a remote transshipping site and lifted onto a small rigid lorry suitable to access site.

In this case a second suitable crane will be in place at the transshipping site, the site made secure by means of Heras fencing as necessary and basic welfare will be provided.

The lifting operations will follow the relevant health and safety measures outlined under item 2.2.

The transshipping lorry will then deliver single packages with house elements to site.

All subsequent actions to follow process and health and safety measures outlined under item 2.2.

## 6.0 SPECIAL CONTROLS

We will ensure site boundary is secure, prevent unauthorised access to site and ensure third parties moving around the site and along the access route are secure.

In case the site has residential properties located in close proximity, particular care will be taken to avoid nuisance dust and limit noise where possible, if necessary noise monitoring will take place to ensure compliance with Local Authority restrictions.

## 7 RISK ASSESSMENTS

Risk Assessments for all relevant operations have been undertaken

Suitable control measures as identified in the Risk Assessments will be followed by our operatives.

## 8 PLANT AND EQUIPMENT

Various Hand tools (tapping block, pull bar, spacers, utility knife, hammer, pencil, tape measure, carpenter's square, router, drill, saws: table, miter, circular, hand, jigsaw, dividers, chalk line, laminate floor cleaner, white vinegar, pocket plane etc.).

All equipment will be maintained & inspected on a daily basis with weekly inspections logged as required by PUWER 1998.

## 9 PERSONAL PROTECTIVE EQUIPMENT

All personnel and visitors to site will wear a minimum of the following PPE whilst on site: Hard Hat, Protective Boots & High Vis jackets or vests. – No exceptions allowed.

PPE will be utilised as a control measure as a last option, we will always seek to control hazards at source using the standard Hierarchy of Control Measures.

Suitable protective gloves will be worn where necessary.

Suitable Hearing protection will be worn such as ear defenders / plugs as required.

## 10 PROTECTION OF 3rd PARTIES / RESTRICTIONS TO CONSTRUCTION

The risk to third parties from the Company's activities will be assessed, and suitable control measures will be implemented to ensure the health and safety of third parties, namely exclusion from work areas using barriers and suitable signage to warn other site personnel.

Smoking is only allowed within the designated external area as instructed by the Supervisor. No smoking will take place in any enclosed public space.

Hoarding / fencing will be used to secure the complete site boundary.

## 11 TRAINING

All operatives will be suitably competent and hold the necessary certificates of training for the relevant plant and activities. This will include CPCS and CSCS or equivalent standards of training and competence.

The Site Manager will read the contents of this method statement to all company personnel and sub-contractors, they will sign to say they understand its contents.

All operatives will receive site-specific induction training from the Site Manager prior to commencing work on site.

All operatives' certificates and records of training are retained within the Company Office and are available for inspection on request.

## 12 EMERGENCY AND FIRST AID ARRANGEMENTS

All Company personnel will be inducted on arriving at site by the Site Manager. Actions in the event of emergencies will be detailed at this time.

A trained first aider will be on site at all times, supplied with first aid facilities located within the company vehicle.

In Event Fire: Anyone discovering a fire must raise the alarm.

The location of the nearest A&E Hospital will be communicated to all operatives during the induction.



## **13 OCCUPATIONAL HEALTH, COSHH & ENVIRONMENTAL CONTROLS**

There will be no requirement for Health Surveillance for the Baufritz (UK) Ltd operatives.

Operatives must read and comply with the Manual Handling Guidance

## **14 SITE SUPERVISION ARRANGEMENTS**

There will be either a full time Site Manager or dedicated Site Supervisor on site at all times. They will plan, supervise and co-ordinate all operations. The contact details of the Site Manager / Site Supervisor will be displayed in the site welfare unit.

The Baufritz Project Manager will visit site on a regular basis and will ensure compliance with this method statement, the programme and methodology as agreed with the Client.

The Company SHE Adviser will undertake unannounced safety inspections as required to ensure compliance with best practice and safety legislation generally.

## **15 WELFARE & DISCIPLINE**

Site welfare facilities will be provided for use by operatives and sub-contractors. These will be kept tidy and clean. Operatives will not leave any rubbish in welfare / canteen areas or on site. All rubbish will be disposed of in rubbish bags or in the skip.

Welfare facilities on site will be in full compliance with the Construction (Design and Management) Regulations 2015.

The Client's personnel and representatives will be treated in a courteous manner at all times. All operatives will be dressed in an appropriate manner and will refrain from using foul language and abusive behaviour.



Smoking will not take place at the workplace; it will only be allowable within a designated external area in accordance with the site rules.

Breaches of discipline will be treated seriously and may result in summary dismissal for gross misconduct.

## 16 LEGISLATIVE COMPLIANCE

Company activities will be in accordance with our SHE Policy and Procedures manual and this Method Statement, Risk Assessments and COSHH Assessments. We will also fully comply with current legislation, guidance and best practice.

**Any comments on the content of this Method Statement should be directed to the undersigned.**

**If there are any changes that are required to be made, to this Method Statement, the SHE**

**Adviser will be consulted and the necessary changes will be made.**

For and on behalf of Baufritz (UK) Ltd

**Project Manager: Ryan McLoughlin**