

## Full Planning Applications (Major and Minor)

Two hard copies and 2 CDs for major applications. One electronic copy for minor applications

<b>National Requirement List</b>	
<input checked="" type="checkbox"/> Completed Application form– including the completed ownership certificate and declaration	
<input checked="" type="checkbox"/> Copy of notice if ownership certificate B, C or D has been completed	
<input checked="" type="checkbox"/> Correct application fee	
<input checked="" type="checkbox"/> Location Plan (scale of 1:1250 or 1:2500)	
<input checked="" type="checkbox"/> Site Plan/Block plan (scale of 1:100 or 1:200)	
<input checked="" type="checkbox"/> Existing and Proposed Floorplans (scale of 1:50 or 1:100)	
<input checked="" type="checkbox"/> Existing and Proposed Elevations (scale of 1:50 or 1:100)	
<input checked="" type="checkbox"/> Existing and Proposed Sections (scale of 1:50 or 1:100)	
<input checked="" type="checkbox"/> Existing and Proposed Roof Plans (scale of 1:50 or 1:100)	
<input type="checkbox"/> Environmental statement – only for qualifying applications	
<b>Local Requirement List</b>	
<input type="checkbox"/> Accessibility Statement	
<input type="checkbox"/> Affordable Housing Statement	
<input type="checkbox"/> Air Quality Assessment	
<input type="checkbox"/> Airport Safeguarding Report	
<input type="checkbox"/> Arboricultural Impact Assessment	
<input type="checkbox"/> Archaeological Assessment	
<input type="checkbox"/> Basement Impact Assessment/Structural Survey	
<input checked="" type="checkbox"/> CIL Additional Information Form	
<input type="checkbox"/> Contaminated Land Survey	
<input type="checkbox"/> Data required by the Greater London Authority Data Standard	
<input type="checkbox"/> Daylight/Sunlight assessment	

<input type="checkbox"/> Demolition and Construction Method Statement	
<input type="checkbox"/> Design and Access Statement if a Major Planning Application or in designated area	
<input type="checkbox"/> Drainage Assessment and Plans (including SUDS details)	
<input type="checkbox"/> Ecological survey & reports	
<input type="checkbox"/> Employment Assessment (if the proposal involves the loss of office)	
<input type="checkbox"/> Energy Statement	
<input type="checkbox"/> External Lighting details	
<input checked="" type="checkbox"/> Existing and proposed plans, elevations and sections;	
<input type="checkbox"/> Financial Viability Assessment	
<input checked="" type="checkbox"/> Fire Statement (majors only)	
<input checked="" type="checkbox"/> Flood Risk Assessment	
<input type="checkbox"/> Flood Risk Sequential Test	
<input type="checkbox"/> Heads of Terms (draft)	
<input type="checkbox"/> Heritage Statement	
<input type="checkbox"/> ICNIRP Statement for Telecommunications Apparatus	
<input type="checkbox"/> Landscape Strategy	
<input type="checkbox"/> Levels Survey Information	
<input type="checkbox"/> Materials details	
<input type="checkbox"/> Microclimate and Wind Assessment for Tall Buildings	
<input type="checkbox"/> Noise and Vibration Impact Assessment	
<input type="checkbox"/> Planning Statement	
<input type="checkbox"/> Refuse Management Plan	
<input type="checkbox"/> Sequential Test	
<input type="checkbox"/> Servicing Plan	
<input type="checkbox"/> Statement of Community Involvement	
<input type="checkbox"/> Technical Detail (including brochure) of proposed plant or ventilation equipment	

<input type="checkbox"/> Town Centre/Retail/Leisure Uses Impact Assessment	
<input type="checkbox"/> Townscape Visual Impact Assessment	
<input type="checkbox"/> Transport Assessment including swept analysis and road safety audits	
<input type="checkbox"/> Travel Plan (draft)	
<input type="checkbox"/> Tree Survey	
<input type="checkbox"/> Utilities Surveys and proposals	
<input type="checkbox"/> Vehicle Parking	
<input type="checkbox"/> Water Cycle Strategy - Major Development (incorporating water efficiency, collection, reuse and drainage)	

Note: Any confidential data should be sent separately clearly stating its confidentiality.