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 Please complete this form in block capitals using black ink to facilitate scanning.
 You are advised to read the accompanying guidance notes and per-question help text.
 If you would rather make this application online, you can do so on our website:
<https://www.planningportal.co.uk/apply>

Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form and 'The Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended).

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:



London Borough of Hillingdon, Residents Services, 3N Civic Centre, High Street, Uxbridge, Middlesex UB8 1UW
 Tel: 01895 250230 Web: www.hillingdon.gov.uk

Publication on Local Planning Authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website. Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

1. Applicant Name and Address

Title:	Mr	First name:	ASHOK
Last name:	KUTELA		
Company (optional):			
Unit:		House number:	142
House name:			
Address 1:	KINGS ROAD		
Address 2:			
Address 3:			
Town:	HARROW		
County:			
Country:			
Postcode:	HA2 9JH		

2. Agent Name and Address

Title:	Mr.	First name:	MARK
Last name:	BIDDISS		
Company (optional):			
Unit:		House number:	36
House name:			
Address 1:	CHARLESWORTH CLOSE		
Address 2:			
Address 3:			
Town:	HEMEL HEMPSTEAD		
County:			
Country:			
Postcode:	HP39EW		

3. Description of Proposed Works

Please describe the proposed works:

FIRST FLOOR FRONT EXTENSION
FRONT PORCH
PARTIAL GARAGE CONVERSION &
TWO STOREY REAR EXTENSION

Has the work already started? Yes No

If Yes, please state when the work was started (DD/MM/YYYY): (date must be pre-application submission)

Has the work already been completed? Yes No

If Yes, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: House suffix:

House name:

Address 1: **BROOKDENE DRIVE**

Address 2:

Address 3:

Town: **NORTHWOOD**

County:

Postcode (optional): **HA6 3NS**

Description of location or a grid reference.
(must be completed if postcode is not known):

Easting: Northing:

Description:

5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? Yes No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible:

Officer name:

Reference:

Date (DD/MM/YYYY):
(must be pre-application submission)

Details of the pre-application advice received:

6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? Yes No

Is a new or altered pedestrian access proposed to or from the public highway? Yes No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? Yes No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/drawing(s)

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?

Yes No

If Yes, please mark their position on a scaled plan and state the reference number of any plan(s)/drawing(s):

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? Yes No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/drawing(s) and indicate the scale.

8. Parking

Will the proposed works affect existing car parking arrangements? Yes No

If Yes, please describe:

GARAGE PARTIALLY CONVERTED ALREADY

9. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

Do any of the following statements apply to you and/or agent? Yes No

With respect to the authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

If Yes, please provide details of their name, role and how you are related to them.

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls	BRICKWORK	TO MATCH EXISTING	<input type="checkbox"/>	<input type="checkbox"/>
Roof	TILED	TO MATCH EXISTING	<input type="checkbox"/>	<input type="checkbox"/>
Windows	UPVC	UPVC	<input type="checkbox"/>	<input type="checkbox"/>
Doors	UPVC	ALUMINIUM BI-FOLD	<input type="checkbox"/>	<input type="checkbox"/>
Boundary treatments (e.g. fences, walls)			<input type="checkbox"/>	<input type="checkbox"/>
Vehicle access and hard-standing			<input type="checkbox"/>	<input type="checkbox"/>
Lighting			<input type="checkbox"/>	<input type="checkbox"/>
Others (please specify)			<input type="checkbox"/>	<input type="checkbox"/>

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

Yes

No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

11. Biodiversity Net Gain

Paragraph 13 of Schedule 7A of the Town and Country Planning Act 1990 sets out that every planning permission granted for the development of land in England shall be deemed to have been granted subject to the 'biodiversity gain condition' requiring development to achieve a net gain of 10% of biodiversity value.

This is subject to exemptions, an exemption applies in relation to planning permission for a development which is the subject of a householder application, within the meaning of article 2(1) of the Town and Country Planning (Development Management Procedure) (England) Order (2015)*.

Applicants for planning permission are required to make a statement as to whether they believe the biodiversity gain condition will apply if permission is granted, please confirm:

It is my belief that if permission is granted for the development to which this application relates the biodiversity gain condition would not apply

* A "householder application" means an application for planning permission for development for an existing dwellinghouse, or development within the curtilage of such a dwellinghouse for any purpose incidental to the enjoyment of the dwellinghouse which is not an application for change of use or an application to change the number of dwellings in a building.

12. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14
I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
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CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14
I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner / Agricultural Tenant	Address	Date Notice Served
Mr THOSHANI	7 BROOKDALE DRIVE NORTHWOODS HA6 3NS	14-11-24

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
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12. Ownership Certificates and Agricultural Land Declaration (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners* and/or agricultural tenants** of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):	On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

13. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority (LPA) has been submitted.

The original and 3 copies* of a completed and dated application form:



The correct fee:

£250



The original and 3 copies* of the plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:



The original and 3 copies* of a design and access statement if proposed works fall within a conservation area or World Heritage Site, or relate to a Listed Building:



The original and 3 copies* of other plans and drawings or information necessary to describe the subject of the application:



The original and 3 copies* of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 14 Certificate (Agricultural Holdings):



*National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options.

14. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

24

(date cannot be pre-application)

15. Applicant Contact Details

Telephone numbers

Country code: National number:

Country code:	National number:
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Extension number:

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Country code: Mobile number (optional):

Country code:	Mobile number (optional):
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Email address (optional):

Email address (optional):

16. Agent Contact Details

Telephone numbers

Country code: National number:

Country code:	National number:
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Extension number:

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Country code: Mobile number (optional):

Country code:	Mobile number (optional):
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Email address (optional):

Email address (optional):

17. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?



Yes



No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)



Agent



Applicant



Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Contact name:	Telephone number:
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Email address:

Email address:

Proposals affecting semi-natural grasslands or heathlands													NO
Proposals affecting brownfield sites, allotments and railway land			*	*					*	*			NO
Proposed development affecting any feature known to support <u>protected species</u> *	*	*	*	*	*	*	*	*	*	*	*		NO

Major developments sites over 4 hectares in area

*Confirmed by data searches or other information made available to the Applicant or Local Planning Authority

TABLE 2
Sites recognised for their biodiversity importance

Sites	Status*							Does the development affect biodiversity?
	International (RAMSAR, SPA SAC)	National (SSSI)	Local Nature Reserve	Wildlife Site	Other Nature Reserve	Hedgerow Regs	Other Priority Habitat	
Proposals on or adjacent to a Statutory designated site	*	*	*		*	*	*	NO
Proposals on or adjacent to a non-statutory designated site				*	*	*	*	NO

* a full list of Priority Habitats (Habitats of Principal importance for Biodiversity under S.41 of the NERC Act 2006) is given in the ALGE document checklist.

TABLE 3
Local requirement for geodiversity sites and features: Criteria and indicative thresholds (trigger list) for when a survey and assessment is required

Proposals for development that may trigger a Geodiversity Survey and Assessment	Key sites which an impact assessment may be required							Does the development affect geodiversity?
	Quarries and pits	Inland outcrops	Road rail canal cuttings	Underground mines	Fossil sites	Geo-morphological features		
Impact on internationally designated site	*	*	*	*	*	*	*	NO
Impact on nationally designated site	*	*	*	*	*	*	*	NO
Impact on Regionally and locally designated sites	*	*	*	*	*	*	*	NO

The above Tables are a guide as to what biodiversity or geodiversity is important and the types of development that may affect it. Surveys and recommendations are only required if biodiversity is likely to be present and affected by proposals.

Surveys and assessments are unlikely to be required by the Local Planning Authority (LPA) where:

1. Following consultation by the applicant at the pre-application stage, the LPA or its advisors are of the opinion that surveys or assessments are not required.
2. It is clear from the nature of the site that locally significant ecological or geological interest is likely to be absent, or that the proposal is unlikely to have a significant impact.

In any event and irrespective of any advice or requirements of the LPA, protected species remain legally protected and if discovered during the course of any works, these must cease and expert guidance sought as to how to proceed.

Opportunities for enhancing biodiversity are to be encouraged in any ecological report irrespective of outcome.

Hertfordshire Ecology (HE)
Environment and Infrastructure,
Hertfordshire County Council
County Hall
Pegs Lane
Hertford
SG13 8DN
01992 555220
<https://www.hertfordshire.gov.uk/services/recycling-waste-and-environment/bio-diversity-wildlife/hertfordshire-ecological-advice-service.aspx>

Herts & Middlesex Wildlife Trust (HMWT)
Grebe House, St Michael's Street, St Albans,
Herts AL3 4SN
01727 858901
<http://www.hertswildlifetrust.org.uk/>

CONCLUSIONS

Has HE or HMWT been contacted for advice on this matter?

Y / N

Is biodiversity / geodiversity interest known to be present and likely to be affected by the proposals?

Y / N

If Y, has a survey and recommendations been submitted with this application?

Y / N

Site Address

7 BROOK DENE DRIVE NORTHWOOD

Details of person responsible for completing the checklist:

Name MARK BIDDISS

Relationship to proposal AGENT
e.g. applicant, agent, ecological consultant

Declaration:

Being familiar with the proposed development and the site in question, the information supplied is correct to the best of my knowledge.

Signed

M. Biddiss

Date

14/11/12

024