

Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

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Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:



HILLINGDON
LONDON

London Borough of Hillingdon, Residents Services, 3N Civic Centre, High Street, Uxbridge, Middlesex UB8 1UW
Tel: 01895 250230 Web: www.hillingdon.gov.uk

Publication on Local Planning Authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website. Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

1. Applicant Name and Address

| | | | |
|---------------------|------------|---------------|-------|
| Title: | Mr & Mrs | First name: | ASHOK |
| Last name: | KATTELA | | |
| Company (optional): | | | |
| Unit: | | House number: | 142 |
| | | House suffix: | |
| House name: | | | |
| Address 1: | KINGS ROAD | | |
| Address 2: | | | |
| Address 3: | | | |
| Town: | HARROW | | |
| County: | | | |
| Country: | | | |
| Postcode: | HA2 9JH | | |

2. Agent Name and Address

| | | | |
|---------------------|--------------------|---------------|------|
| Title: | Mr | First name: | MARK |
| Last name: | BIDDIS | | |
| Company (optional): | | | |
| Unit: | | House number: | 36 |
| | | House suffix: | |
| House name: | | | |
| Address 1: | CHARLESWORTH CLOSE | | |
| Address 2: | | | |
| Address 3: | | | |
| Town: | HEMEL HEMPSTEAD | | |
| County: | | | |
| Country: | | | |
| Postcode: | HP39EW | | |

3. Description of Proposed Works

Please describe the proposed works:

FIRST FLOOR FRONT EXTENSION
FRONT PORCH
PARTIAL GARAGE CONVERSION &
TWO STOREY REAR EXTENSION

Has the work already started?

☐ Yes ☒ No

If Yes, please state when the work was started (DD/MM/YYYY):

(date must be pre-application submission)

Has the work already been completed?

☐ Yes ☒ No

If Yes, please state when the work was completed (DD/MM/YYYY):

(date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (optional):

Description of location or a grid reference.
(must be completed if postcode is not known):

Easting: Northing:

Description:

5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

Reference:

Date (DD/MM/YYYY):
(must be pre-application submission)

Details of the pre-application advice received:

6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☒ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/drawing(s)

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☐ Yes ☒ No

If Yes, please mark their position on a scaled plan and state the reference number of any plan(s)/drawing(s):

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/drawing(s) and indicate the scale.

8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☒ No

If Yes, please describe:

GARAGE PARTIALLY CONVERTED ALREADY

9. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

Do any of the following statements apply to you and/or agent? ☐ Yes ☒ No

With respect to the authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

If Yes, please provide details of their name, role and how you are related to them.

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

| | Existing (where applicable) | Proposed | Not applicable | Don't Know |
|---|--------------------------------|-------------------|--------------------------|--------------------------|
| Walls | BRICKWORK | TO MATCH EXISTING | <input type="checkbox"/> | <input type="checkbox"/> |
| Roof | TILED | TO MATCH EXISTING | <input type="checkbox"/> | <input type="checkbox"/> |
| Windows | UPVC | UPVC | <input type="checkbox"/> | <input type="checkbox"/> |
| Doors | UPVC | ALUMINIUM BI-FOLD | <input type="checkbox"/> | <input type="checkbox"/> |
| Boundary treatments (e.g. fences, walls) | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Vehicle access and hard-standing | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Lighting | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Others (please specify) | | | <input type="checkbox"/> | <input type="checkbox"/> |

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☐ Yes

☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

| |
|--|
| |
|--|

11. Biodiversity Net Gain

Paragraph 13 of Schedule 7A of the Town and Country Planning Act 1990 sets out that every planning permission granted for the development of land in England shall be deemed to have been granted subject to the 'biodiversity gain condition' requiring development to achieve a net gain of 10% of biodiversity value.

This is subject to exemptions, an exemption applies in relation to planning permission for a development which is the subject of a householder application, within the meaning of article 2(1) of the Town and Country Planning (Development Management Procedure) (England) Order (2015)*.

Applicants for planning permission are required to make a statement as to whether they believe the biodiversity gain condition will apply if permission is granted, please confirm:

☒ It is my belief that if permission is granted for the development to which this application relates the biodiversity gain condition would not apply

* A "householder application" means an application for planning permission for development for an existing dwellinghouse, or development within the curtilage of such a dwellinghouse for any purpose incidental to the enjoyment of the dwellinghouse which is not an application for change of use or an application to change the number of dwellings in a building.

12. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that I have/ the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

| Name of Owner / Agricultural Tenant | Address | Date Notice Served |
|-------------------------------------|-------------------------------------|--------------------|
| Mr THOSHANI | 7 BROOKDALE DRIVE NORTHWOOD HA6 3NS | 14-11-24 |
| | | |
| | | |
| | | |
| | | |

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

12. Ownership Certificates and Agricultural Land Declaration (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners* and/or agricultural tenants** of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

| Name of Owner / Agricultural Tenant | Address | Date Notice Served |
|-------------------------------------|---------|--------------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

13. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal.

Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority (LPA) has been submitted.

The original and 3 copies* of a completed and dated application form:



The correct fee:

£250



The original and 3 copies* of the plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:



The original and 3 copies* of a design and access statement if proposed works fall within a conservation area or World Heritage Site, or relate to a Listed Building:



The original and 3 copies* of other plans and drawings or information necessary to describe the subject of the application:



The original and 3 copies* of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 14 Certificate (Agricultural Holdings):



*National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options.

14. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

[Signature]

[Signature]

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(date cannot be pre-application)

15. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code:

Email address (optional):

16. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code:

Email address (optional):

17. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes

☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ Agent

☒ Applicant

☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

[Contact name]

[Telephone number]

Email address:

[Email address]

PART D

Local Biodiversity Checklists

Revised August 2014. Based on Association of Local Government Ecologists Validation Checklist 2007

Please complete the final column in tables 1- 3 below and the conclusion with declaration and **SUBMIT A COPY WITH YOUR APPLICATION**. If the application involves a development proposal which is likely to affect any Species, Habitats or Sites listed below, you may need to provide appropriate surveys, assessments and recommendations in support of an application. Exceptions to when a survey and assessment may not be required are also explained below.

TABLE 1

Local requirement for biodiversity: Protected species, habitats and sites where a survey and assessment may be required

| Key features affected by development | Species potentially affected | | | | | | | | | | | Does the development affect biodiversity? |
|---|------------------------------|-----------|----------------|------------------|--------|---------------|------------|--------|----------|------------|-------------------|---|
| | Birds | Barn owls | Breeding birds | Gt Created Newts | Otters | Hazel Dormice | Water Vole | Badger | Reptiles | Amphibians | Other BAP species | |
| Built environment Proposals for the modification or demolition of buildings and structures (especially roof voids) affecting the following: <ul style="list-style-type: none"> all agricultural buildings (e.g. farmhouses and barns) particularly of traditional brick, stone or weatherboard construction and/or with exposed wooden beams greater than 20cm thick. all buildings adjacent to woodland and/or water. buildings with previously unconverted pitched roofs, or with weatherboards, or with hanging tiles listed buildings major underground or fortified structures (e.g. ice houses, tunnels, air raid shelters, pill boxes) all bridge structures, especially over semi-natural habitat | * | * | * | | | | | | | | | NO |
| Proposals involving artificial lighting of: <ul style="list-style-type: none"> Churches Listed Buildings Sports facilities Landscaping schemes | * | * | * | | | | | | | | | NO |
| Habitats Proposals affecting woodland, field hedgerows, trees (especially ancient), parkland or orchards, particularly if connected to woodland or wetland | * | | * | | | * | | * | | | * | NO |
| Proposals affecting gravel pits, quarries or natural cliff outcrops with caves, or crevices, natural or man-made | * | | * | | | | | | * | | | NO |
| Proposals on or adjacent to water bodies | * | | * | * | * | | * | | | * | * | NO |
| Major proposals within 250m of a pond or minor proposals within 25m of a pond with GCN | | | | * | | | | | | | | NO |

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|----|
| Proposals affecting semi-natural grasslands or heathlands | | | * | | | | | | * | | | | NO |
| Proposals affecting brownfield sites, allotments and railway land | | | * | * | | | | | * | * | * | | NO |
| Proposed development affecting any feature known to support protected species * | * | * | * | * | * | * | * | * | * | * | * | * | NO |

Major developments sites over 4 hectares in area

*Confirmed by data searches or other information made available to the Applicant or Local Planning Authority

TABLE 2

Sites recognised for their biodiversity importance

| Sites | Status* | | | | | | | |
|---|----------------------------------|-----------------|----------------------|---------------|----------------------|----------------|------------------------|---|
| | International (RAMSAR, SPA, SAC) | National (SSSI) | Local Nature Reserve | Wildlife Site | Other Nature Reserve | Hedgerow Regis | Other Priority Habitat | Does the development affect biodiversity? |
| Proposals on or adjacent to a Statutory designated site | * | * | * | | * | * | * | NO |
| Proposals on or adjacent to a non-statutory designated site | | | | * | * | * | * | NO |

* a full list of Priority Habitats (Habitats of Principal importance for Biodiversity under S 41 of the NERC Act 2006) is given in the ALGE document checklist.

TABLE 3

Local requirement for geodiversity sites and features: Criteria and indicative thresholds (trigger list) for when a survey and assessment is required

| Proposals for development that may trigger a Geodiversity Survey and Assessment | Key sites which an impact assessment may be required | | | | | | Does the development affect geodiversity? |
|---|--|-----------------|--------------------------|-------------------|--------------|----------------------------|---|
| | Quarries and pits | Inland outcrops | Road rail canal cuttings | Underground mines | Fossil sites | Geo-morphological features | |
| Impact on internationally designated site | * | * | * | * | * | * | NO |
| Impact on nationally designated site | * | * | * | * | * | * | NO |
| Impact on Regionally and locally designated sites | * | * | * | * | * | * | NO |

The above Tables are a guide as to what biodiversity or geodiversity is important and the types of development that may affect it. Surveys and recommendations are only required if biodiversity is likely to be present and affected by proposals.

Surveys and assessments are unlikely to be required by the Local Planning Authority (LPA) where:

1. Following consultation by the applicant at the pre-application stage, the LPA or its advisors are of the opinion that surveys or assessments are not required.
2. It is clear from the nature of the site that locally significant ecological or geological interest is likely to be absent, or that the proposal is unlikely to have a significant impact.

In any event and irrespective of any advice or requirements of the LPA, protected species remain legally protected and if discovered during the course of any works, these must cease and expert guidance sought as to how to proceed.

Opportunities for enhancing biodiversity are to be encouraged in any ecological report irrespective of outcome.

Hertfordshire Ecology (HE)
Environment and Infrastructure,
Hertfordshire County Council
County Hall
Pegs Lane
Hertford
SG13 8DN
01992 555220

<https://www.hertfordshire.gov.uk/services/recycling-waste-and-environment/bio-diversity-wildlife/hertfordshire-ecological-advice-service.aspx>

Herts & Middlesex Wildlife Trust (HMWT)
Grebe House, St Michael's Street, St Albans,
Herts AL3 4SN
01727 858901
<http://www.hertswildlifetrust.org.uk/>

CONCLUSIONS

Has HE or HMWT been contacted for advice on this matter?

Y ☒ N

Is biodiversity / geodiversity interest known to be present and likely to be affected by the proposals?

Y ☒ N

If Y, has a survey and recommendations been submitted with this application?

Y / N

Site Address

7 BROOK DENE DRIVE NORTHWOOD

Details of person responsible for completing the checklist:

Name

MARK BIDDISS

Relationship to proposal

AGENT

e.g. applicant, agent, ecological consultant

Declaration:

Being familiar with the proposed development and the site in question, the information supplied is correct to the best of my knowledge.

Signed

M. Biddiss

Date

14/11/12

0124