

SITE SUPERVISION MANAGEMENT PLAN

4 CRANBORNE WAYE, HAYES UB4 0HW

PROPOSAL: CONVERSION OF C3 DWELLING INTO 7 BEDS 7 PEOPLE SUI GENERIS HMO.

APPLICANT: MR KULDEEP SANDHU

Date: Sept 2022 (Rev.1.0)

OPS Chartered Surveyors

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SITE SUPERVISION MANAGEMENT PLAN

The following management measures will be implemented:

1. Bi-weekly inspection of the property of exterior and internal communal areas.
2. Any repairs identified during the inspection to be repaired within 1 to 2 weeks.
3. Front /rear gardens and driveway areas to cleaned and maintained regularly or every 4 weeks.
4. Garden lawn to be mowed every 2 – 3 weeks during the summer months, and regularly maintained as necessary throughout the year.
5. Any damaged or broken external facades of the building to be repaired within a 2 week period.
6. Communal areas of the property will be maintained and painted once a year.
7. A dedicated property managing agent will be managing the property. The agent will carry out regular inspection of the property and be the first point of contact for the residents.
8. An insurance cover plan is in place to cover all water, gas, heating, plumbing and electrics related issues. Any reported issued will be dealt with as soon as possible.
9. Weekly test of the Automatic Fire Detection System (AFDS).
10. Electricians will carry out annual inspections of the Automatic Fire Detection System and Emergency Lighting System.
11. Annual gas safety inspection will be carried out by qualified Gas Safe Registered engineer and inspection certificate will be issued upon inspection.