

SITE SUPERVISION MANAGEMENT PLAN

26 STIRLING ROAD, HAYES, UB3 3AH

PROPOSAL: CHANGE OF USE OF THE EXISTING CLASS C3 DWELLINGHOUSE TO A 6B6P C4 HMO, INCLUDING THE CONVERSION OF THE EXISTING GARAGE INTO HABITABLE ACCOMMODATION AND THE ERECTION OF A PART SINGLE, PART TWO-STOREY REAR EXTENSION FOLLOWING THE DEMOLITION OF THE EXISTING CONSERVATORY.

APPLICANT: MR K SEHDEV



Date: Jan 2026 (Rev.1.0)

OPS Chartered Surveyors

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The following management measures will be implemented:

1. Bi-weekly inspection of the property of exterior and internal communal areas.
2. Any repairs identified during the inspection are to be repaired within 1 to 2 weeks.
3. Front /rear gardens and driveway areas to be cleaned and maintained regularly or every 4 weeks.
4. Garden lawn to be mowed every 2 – 3 weeks during the summer months, and regularly maintained as necessary throughout the year.
5. Any damaged or broken external facades of the building are to be repaired within 2 weeks.
6. Communal areas of the property will be maintained and painted once a year.
7. A dedicated property managing agent (or any future registered letting agent) will be managing the property. The agent will carry out regular inspections of the property and be the first point of contact for the residents.
8. An insurance cover plan is in place to cover all water, gas, heating, plumbing and electrical issues. Any reported issues will be dealt with as soon as possible.
9. Weekly test of the Automatic Fire Detection System (AFDS).
10. Electricians will carry out annual inspections of the Automatic Fire Detection System and Emergency Lighting System.
11. A qualified Gas Safe Registered engineer will carry out an annual gas safety inspection, and an inspection certificate will be issued upon inspection.