



Shurgard Self Storage
Uxbridge Rd,
Hayes
UB4 0HD



July 2022

Rev: 01





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1. Introduction.

This document has been created to enable the recipient to have an understanding and overview of the proposed Shurgard Self Storage project at Uxbridge Road Hayes, UB4 0HD. The document contains the project programme of works, project methodology, control, logistics and management proposed for the life cycle of the project.

It highlights the specific environment in which the project is to be undertaken, the challenges that are associated with a project of this nature, the risks that will need to be considered and mitigated.



2. Project Particulars

The site is located off Uxbridge Road, Hayes, London, UB4 0HD in the London Borough of Hillingdon It sits adjacent to Uxbridge Road and faces the Grand Union Canal to the east.

The site is currently operated by Shurgard as a self storage facility and the proposed development involves the partial demolition and extension to the existing facility.

Site Area

The single storey site area is approximately 2.09 acres (0.85 hectares). The site boundary encompasses the existing facility as well as a host of direct access units buildings, a yard and a stand alone shop which is located just off Uxbridge Road.

Topography

The site is a fairly regular in shape, faces the Grand Union Canal to the east. The topography of the site is generally flat.

The site is situated adjacent to the Uxbridge Road which forms part of the A4020 which runs west towards Uxbridge and east towards Shepherds Bush.

The Grand Union Canal is immediately to the east, running along the site boundary north/south, with a bank of residential to the west which addresses Delemere Road.

The Northern boundary backs onto Tollgate Drive and to the south, on the opposite side of Uxbridge Road lies is Bridge Retail Park and Brook Industrial Estate.

In the vicinity, the area is characterised by mixed uses including commercial, industrial, residential and retail.

The site is in relatively close proximity to Southall rail station - approximately a 20 minute walk where mainline services into central London are available.



2. Project Particulars

Construction Management Plan

Proposed Site Plan

Shurgard requires addition storage to what is an already successful but under provided storage facility. This proposal meets the brief to provide a development of sufficient scale for Shurgard's expansion requirements, whilst seeking to enhance the surrounding area.

The existing access directly off Uxbridge Road with existing visitor parking and paving for public access is retained.

Existing shop / front of house amenities directly off the access road is retained.

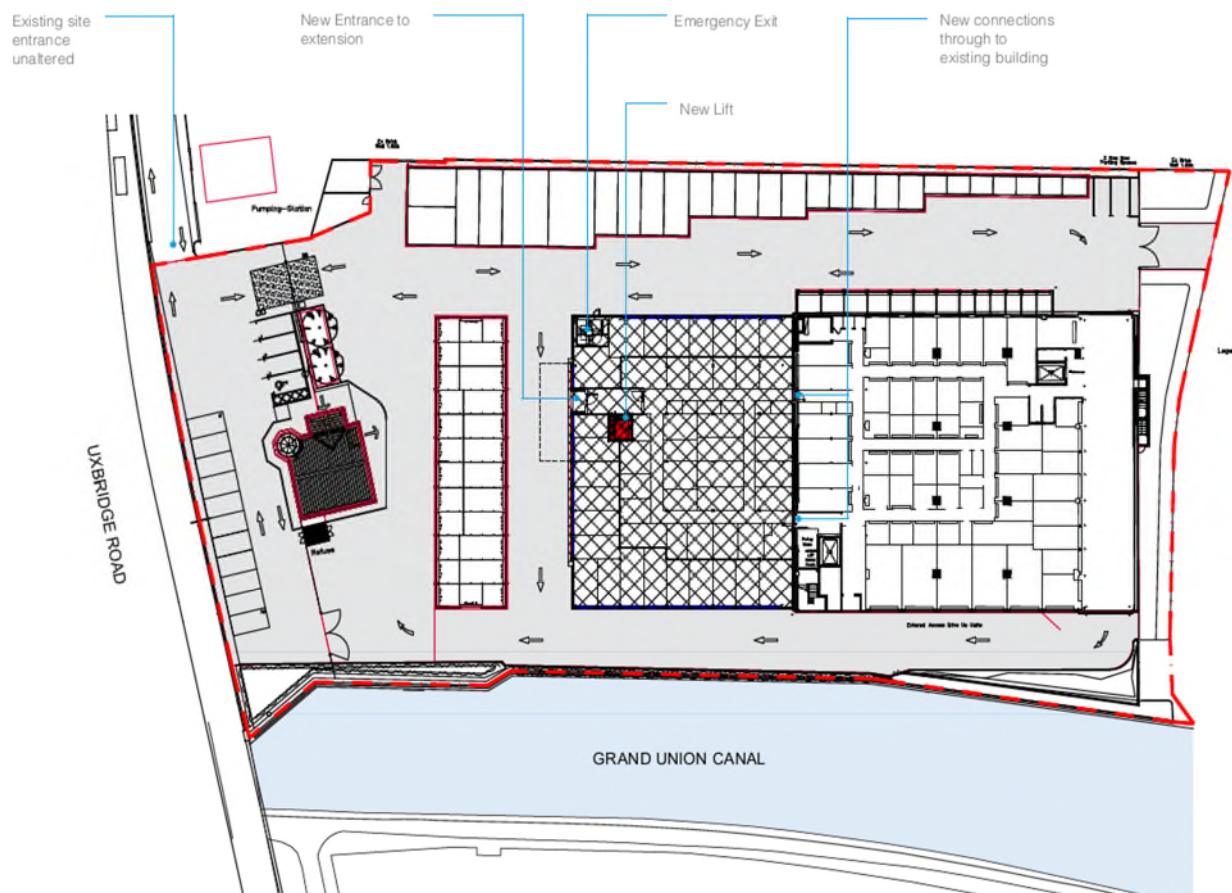
2 single storey blocks of direct access units are to be demolished to make way for the new extension.

Provision of new cycle parking both outside of and within secure fence line.

Emergency exit to south-west corner. Escape doors to match surrounding cladding.

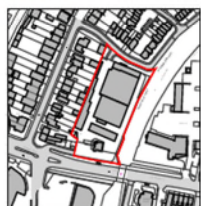
Building addresses Uxbridge Road.

PV panels are to be located on the roof.



Area of Works = 1053 sqm

Site Boundary
Area = 8196 sqm



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2. Project Particulars

Existing and Proposed elevations

Construction Management
Plan

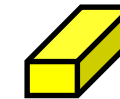
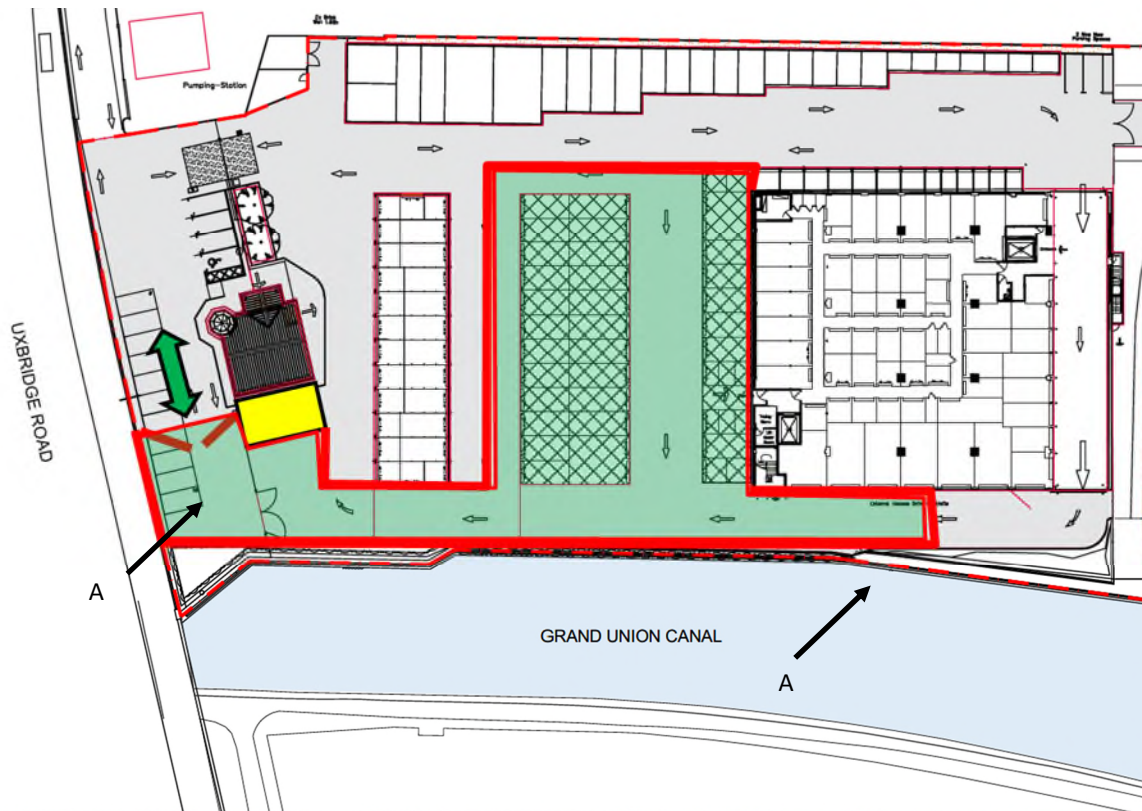
Proposed Elevations

Existing Elevations



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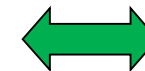
3. Project set up, access and egress



Project accommodation and welfare



Project hoarding





Site Entrance and Exit



Construction site area



Section A-A

-  Existing buildings to be demolished. Area = 723 sqm
-  Site Boundary Area = 8195 sqm



3. Project set up, access and egress

Bus

The site is well served by public transport with regular bus services running along the Uxbridge Road

There is a bus stop within 100m of the site on both east and west carriageways

Walking and Cycling.

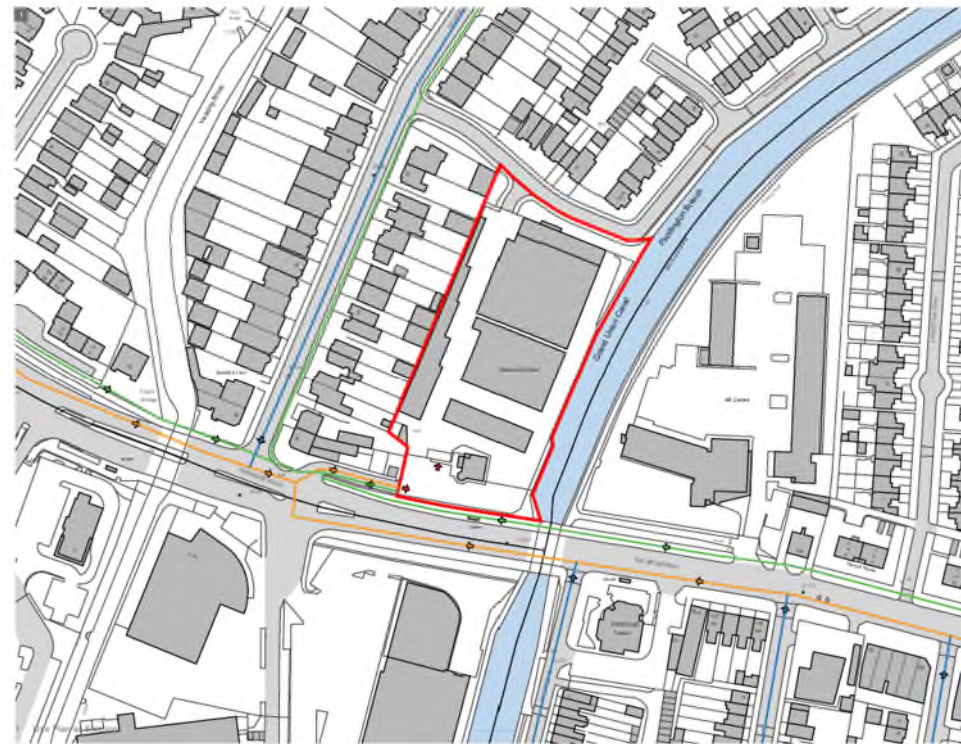
Cycle and pedestrian pathways are readily available from the Uxbridge road to the site.

Rail

Hayes and Harrington train station is approximately 2 miles South West of the site. Southall train station is 1.2 miles to the South East.

Road

The site is located immediately off of the Uxbridge Road A4020 which runs west to Uxbridge and east to Shepherds Bush.



Access Key:

-  Primary Vehicular Routes
-  Secondary Vehicular Routes
-  Access to Site
-  Pedestrian Access

3. Project set up, access and egress

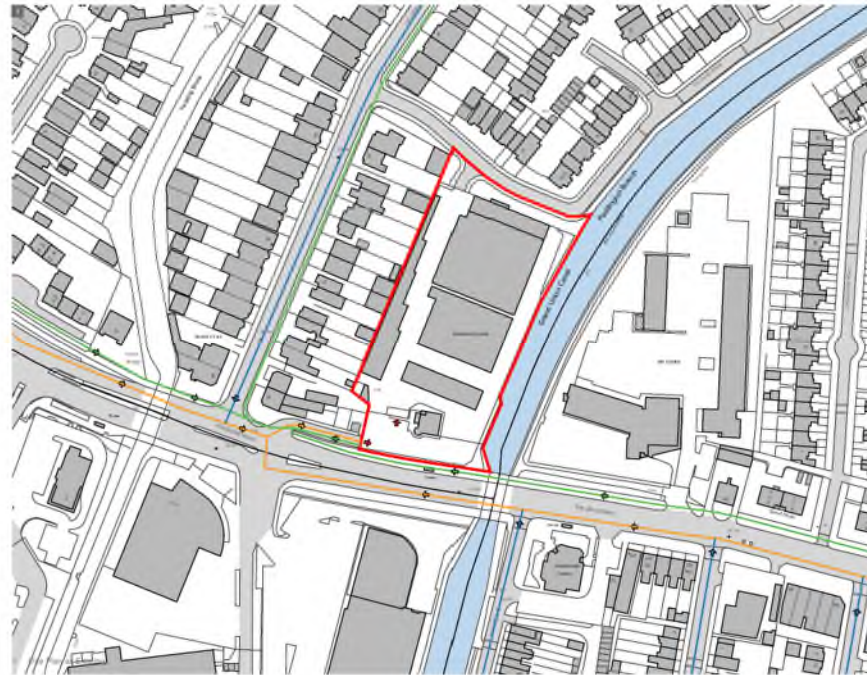
Construction Management Plan

There will be a limited number of vehicle parking spaces on site for the construction personnel.

Cycle spaces will be available for those that cycle to work.

All contractors will be encouraged to travel to work by public transport ,cycling and walking.

A statement of intent to encourage all contractors to utilise public transport will be included in the tender documentation, site induction and via posters in the project welfare areas.



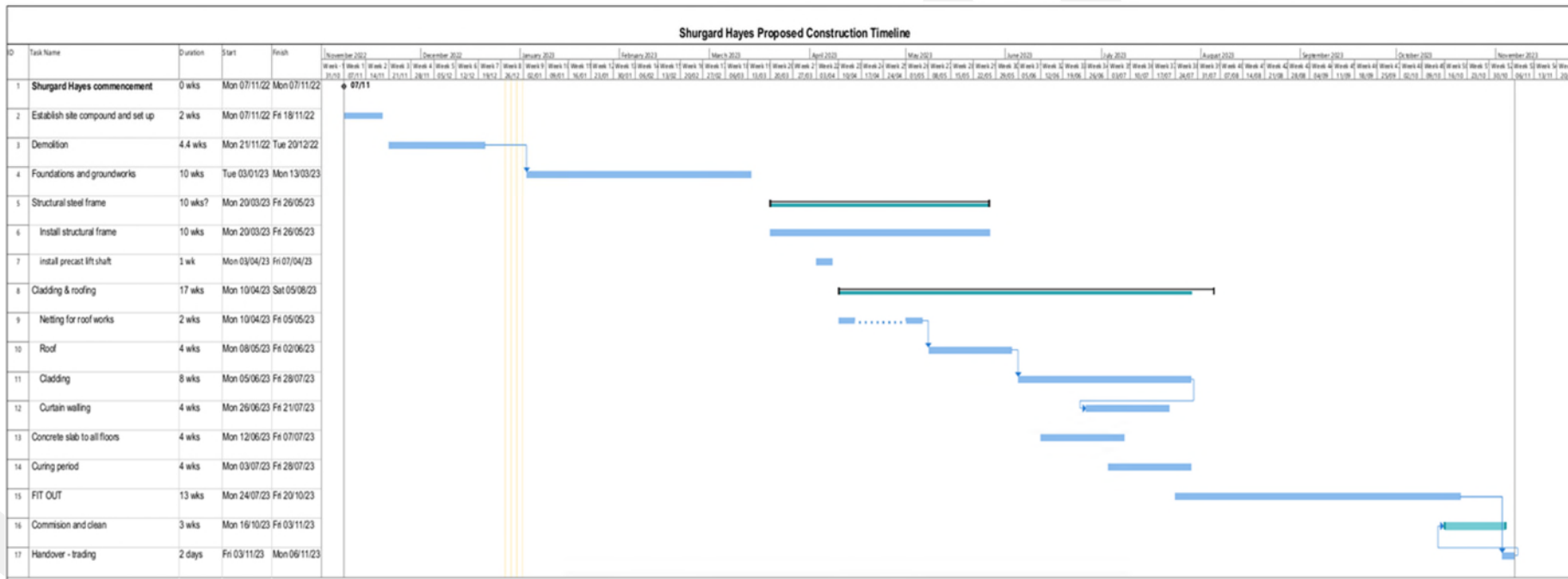
Access Key:

- Primary Vehicular Routes
- Secondary Vehicular Routes
- Access to Site
- Pedestrian Access



4. Construction Programme

The construction programme reflects the proposed sequence of the works. The timescales denoted have taken into account the nature of the required construction within an environment that is in close proximity to the operating self storage facility, existing businesses and residential dwellings.



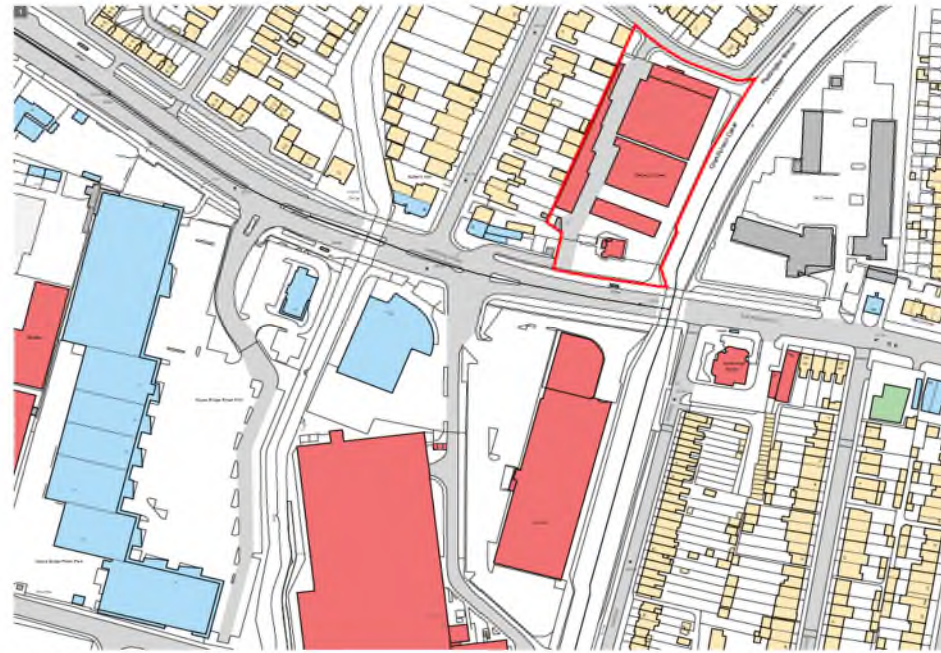
5. Construction Methodology and Management

Construction Management Plan

Shurgard Hayes is located just off of the Uxbridge Road which is a busy traffic route into and out of the area. The site is situated adjacent to the Grand Union Canal. There are many residents and businesses in close proximity to the site.

During the construction period it will be necessary to mitigate any risk that involves the following:

- Physical movement of construction materials and personnel
- Potential cross contamination from the site to the canal
- Construction vehicles causing obstruction to the highway
- Causing unnecessary obstruction to the businesses and residents
- Noise pollution
- Dust pollution



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5. Construction Methodology and Management



There will be consideration for the potential disturbance to our residential and business neighbours whilst carrying out the construction works.

The overall objective is to achieve and maintain high standards on our project.

Employees and contractors working on behalf of our company are encouraged to do their best to respect the people and neighbours around them and to keep noise and disruption to a minimum.

All parties that are expected to be affected by the works will be advised in advance with an expectation of noise levels and durations communicated. .

All management and contractors are to be proactive in engaging with both clients and all neighbours throughout the project, to inform them about site activities and pre-empt and avoid complaints. The subject of potential disturbance will be an item that will be discussed and planned in the weekly meeting. We will engage with our business neighbours face to face updating them regularly depending on the construction activity. We will discuss the forecasted works and any mitigation measures that are required by the construction team to reduce any potential impact.

Employees and contractors on the project will be instructed to give maximum consideration at all times for the safety of the public and any visitors to site including those working on or adjacent to the site.

Any complaints are logged and handled personally by the director of Ostin Construction Ltd. To ensure an agreeable outcome for all concerned parties.

Employees and contractors working on the project will act in a respectable, conscientious and professional manner at all times to maintain a positive image for the project.

The project will be registered with the Considerate Constructors Scheme



5. Construction Methodology and Management

Waste Management

Environmental Controls

Ostin Construction Ltd recognises its Duty of Care under current legislation for 'The Environmental Protection Act, the 'Environmental Protection (Duty of Care) Regulations', 'The Controlled Waste (Registration of Carriers and Seizure of Vehicles) Regulations', 'The Hazardous Waste (England and Wales) Regulations' and other associated statutory provisions.

"Controlled Waste" will only be released to a "Registered Carrier" after proof (original only) has been produced by the "authorised person". All parts of the "Waste Transfer Note" will be suitably completed with a copy remaining with Ostin Construction Ltd for no less than 2 years.

Hazardous materials requiring a "Special Waste" carriers license. Will be disposed of appropriately

Disposal of Waste

Provision of waste skips will be subject to availability of suitable location. Alternative arrangements may be made for stand and load of pre-bagged waste outside trading hours. Skips will be identified and where necessary labelled for segregation of waste for recycling where possible. All waste will be suitably packed to ensure the safety of others during storage and carriage and also to prevent spillage / leakage, waste blowing or falling or the pilfering of contents by third parties.

There will be no burning of waste of any type on this site .

Construction Management Plan

6. Waste Records

It is mandatory to record the identity of the person removing the waste (i.e., waste management contractor), types of waste removed and where the waste is being taken to and if it has a waste management license or exemption and the waste carrier registration number. Links or references should be provided to waste transfer notes and hazardous waste consignment notes

Please use the table to log relevant details:

Date waste removed	Type of waste	Who removed the waste	Site the waste has gone to	Does the site have a license or an exemption?	Waste Carrier License Number	Evidence e.g., waste transfer note location/reference
12/05/20	Metal	J. O'Doherty Haulage	Pegamoid Site	WML: EAWML100204	RWCR: CBDU111031	TN:122051
19/05/20	Mixed Construction	J. O'Doherty Haulage	Pegamoid Site	WML: EAWML100204	RWCR: CBDU111031	TN:122311
20/05/20	Mixed Construction	J. O'Doherty Haulage	Pegamoid Site	WML: EAWML100204	RWCR: CBDU111031	TN:122373
15/07/20	Hardcore	J. O'Doherty Haulage	Pegamoid Site	WML: EAWML100204	RWCR: CBDU111031	TN:125094
23/07/20	Mixed Construction	J. O'Doherty Haulage	Pegamoid Site	WML: EAWML100204	RWCR: CBDU111031	TN:125555
23/07/20	Mixed Construction	J. O'Doherty Haulage	Pegamoid Site	WML: EAWML100204	RWCR: CBDU111031	TN:125561
24/07/20	Concrete	J. O'Doherty Haulage	Pegamoid Site	WML: EAWML100204	RWCR: CBDU111031	TN:125614
28/07/20	Mixed Construction	J. O'Doherty Haulage	Pegamoid Site	WML: EAWML100204	RWCR: CBDU111031	TN:125719
08/09/20	Mixed Construction	J. O'Doherty Haulage	Pegamoid Site	WML: EAWML100204	RWCR: CBDU111031	TN:127773
10/09/20	Mixed Construction	J. O'Doherty Haulage	Pegamoid Site	WML: EAWML100204	RWCR: CBDU111031	TN:127908
23/09/20	Mixed Construction	J. O'Doherty Haulage	Pegamoid Site	WML: EAWML100204	RWCR: CBDU111031	TN:128421
24/09/20	Mixed Construction	J. O'Doherty Haulage	Pegamoid Site	WML: EAWML100204	RWCR: CBDU111031	TN:128545
25/09/20	Mixed Construction	J. O'Doherty Haulage	Pegamoid Site	WML: EAWML100204	RWCR: CBDU111031	TN:128580

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5. Construction Methodology and Management

Project Health and Safety, Process and Controls

General

The project remain full PPE site at all times until the completion of the project.

All equipment on site is to be 110 V or battery powered with all leads etc to IEE 18th Edition Wiring Regulations or battery powered.

All steps or ladders are to be either CLASS ONE or BS EN 131 specifications only on site, and to be used for access only.

Public and communal areas will be maintained free of obstructions at all times and when necessary protected e.g. guarding of skips.

The presence of the general public, surrounding units, staff, delivery personnel, and passing traffic will be given due consideration at all times.

Unusual or particularly hazardous processes are not anticipated during the execution of the Works.

Ostin Construction Ltd will consider what precautions will be employed during the execution of normal building activities Ostin Construction Ltd will ensure the limitation and or control of the production of noise, dust and heat arising from such operations, particularly in relation to hardwoods. Similar consideration will also be given to chasing existing surfaces for preparatory cable and pipe work installation, as may be required.

All operatives have regular “tool box talks” on Ostin Construction Ltd sites where relevant site issues are covered.

An up to date visitor’s book will be available in the site office to record those persons present on site.

All statutory notices required by law will be displayed in suitable positions.

Construction Management Plan

Hot Work Permit

Contract: _____ Permit No: _____

Location: _____

Description of Work: _____

Valid From: _____ To: _____

Control Measures:

Control Measures	Required
Combustible materials to be removed from the working area	
Suitable fire fighting equipment (PPE) is in position	
No combustible liquids, vapours, gases, or dusts within the work area	
Work location has been thoroughly examined	
Exposed wooden flooring or decking etc, covered to prevent ignition	
Gas cylinders secured upright, and flash back arrestors fitted	
Hot work ceases one hour before end of shift	
Operators familiar with emergency procedures	
Screen positioned when welding, grinding or grinding operations	

Issue of Permit: I confirm that all persons carrying out hot work have been made aware of the contents of this permit.

Authorized Person: _____ Signature: _____

Receipt of Permit: I confirm that work by myself or any person under my control carrying out hot work will be in accordance with this permit, all statutory requirements and company safety policy. All persons involved will receive information and instruction in the requirements of this permit and safety measures necessary prior to work commencing.

Competent person Name: _____

Weekly Issue Control Table:

Day	Initial
1	
2	
3	
4	
5	
6	
7	

Initials confirm temporary cancellation for weekly issue

Final Cancellation - Sub-Contractor Representative: I confirm that all sources of ignition have been removed and the relevant fire watch stood.

Name: _____ Signed: _____ Date: _____

Final Cancellation - Authorised Person: I acknowledge receipt of the cancellation of this Permit. THE PERMIT IS NOW CANCELLED

Name: _____ Signed: _____ Date: _____

Document Number: OCS-05-03-4100-0002 | smas CHAS WORKSAFE | 1007-00-010400000 | Company Registration No: 12282179

5. Construction Methodology and Management

Project Health and Safety, Process and Controls



Manual Handling

Manual handling operations will be avoided where reasonably practicable by using mechanical or automatic means. However where manual -handling operations can not be avoided, operatives will be instructed in load reduction and suitable lifting and team lifting techniques, using kinetic lifting as a basis.

Hazardous substances

The works include elements of plastering, cement based products and painting which may involve the use or encounter with plasters, glues, varnishes and noxious paints. Consideration will be given to executing works using less hazardous substitutes when available, or the using of such materials off site in a controlled environment.

Where the use of any such material on site is unavoidable, Safety Data Sheets will be obtained and a COSHH Assessment generated to provide recommendations and precautions necessary for safe use of the product as part of Ostin Construction Ltd development of the Health and Safety Plan.

Note: The COSHH hierarchy will to be adhered to, i.e. should a safer material be available it is to be used in preference if all other characteristics including price are suitable and to implement all reasonably practicable measures to minimise any risks from any potentially hazardous materials and operations including paints, solvents, resins / glues etc.



5. Construction Methodology and Management

Project Health and Safety, Process and Controls



Electrical Supplies on site

Temporary 110 volt supply will be used to provide supply to low volt power tools and festoon lighting. A temporary 240 volt supply protected by RCD may also be connected to provide power for computer, chargers and low current appliances for welfare needs. Total loadings must be within the rated capacity of supply. All works to be compliant with Electricity Regulations BS 7671:2008 and IEE 18th Edition, installed by competent persons

Protection from falls and falling objects.

All open edges must be highlighted and over 600 mm high be protected by fixed barriers to prevent falls.

All work at height must be carried out from podiums, Fixed or Zip Scaffold erected by competent personnel in compliance with TG 20 or PASMA and manufacturer specification and current Work at Height Regulations. All works from these should be carried out in compliance with Ostin Construction Ltd procedures; Fixed Scaffold or Aluminium Tower Scaffold.

Ladders and Step ladders should only be used for access to a platform or in areas where a platform cannot be easily erected. They should only be used for tasks of short duration (< 30 minutes). Ladders should be mounted off a secure level base and footed or lashed to prevent slipping. Steps should be used in accordance with manufacturer instruction. (the apex must never be used to gain height). The top 2 steps must not be used. Only step ladders with purpose designed hand rails may be used to the standing platform. An assistant must be used to aid stability of these during all works. All ladders and Step Ladders must be Class 1 and comply with BS 131 Industrial Grade and be individually identified and regularly inspected for damage or fault, and records maintained



5. Construction Methodology and Management

Project Health and Safety, Process and Controls

Management of Health and Safety, Setting Standards

We strive to achieve 100% Health and Safety success on every project. The expected standard and culture of the project is set out on day one and is covered within the induction.

We generate a culture where everyone irrespective of their position realises that they have a part to play in ensuring that accidents are preventable.

We employ a sensible, pragmatic but firm approach to the health safety and welfare of the project, its operatives, neighbours and visitors.

There is a standard set and it is to be met and maintained by all.

All persons working on this project will ensure that health and safety is at the forefront of everything that they do. Ostin will support sub contractors to achieve this standard wherever necessary.

We adopt a red yellow and green card system

Yellow Card

– Is issued for as warning to a minor breach of the site rules or health and safety practices

Red Card

- Is an immediate removal from site either for a period of time or indefinitely dependant on the breach. 3 yellow cards result in an automatic red card

Green Card

-Is awarded for health and safety excellence

Any breach of safety standards will not be tolerated.

Ostin ensure that there is co-operation and co-ordination of activities between all contractors to achieve a safe working environment.

We consider how works may impinge on the undertakings of others, particularly the general public, and to reduce the impact of those undertakings before their commencement.



5. Construction Methodology and Management

Project Health and Safety, Process and Controls

Site Inspection form.



Unit 3, Ram Court
Wicklesham Lodge Farm
Oxfordshire
SN7 79H

Construction Site Inspection Checklist for Safety Representatives

Project Name:
Date:
Inspected By:

No.	Item	Yes	No	Comments
1.	Do workers have a safe route to their place of work?			
2.	Is the site fenced and secure so that the public cannot gain access?			
3.	Are members of the public, such as people passing by the site, protected e.g. from falling materials, moving machines?			
4.	Are traffic routes kept clear and are they well lit?			
5.	Do vehicles have visual and reversing aids fitted where needed e.g. reversing camera, convex mirror?			
6.	Is the site tidy and well laid out?			
7.	Are appropriate safety signs in place e.g. traffic routes, authorised personnel, PPE?			
8.	Are welfare facilities e.g. toilets, canteen, drying room, adequate and are they kept clean?			
9.	Are First-Aid facilities in place and do workers know where they are?			
10.	Have workers been instructed and trained on safe manual handling?			
11.	Is appropriate lifting equipment provided for handling heavy loads; is it suitable for the job, certified and inspected regularly?			
12.	Have existing services been identified and protected e.g. overhead or buried electricity or gas lines?			

Unit 3, Ram Court
Wicklesham Lodge Farm
Oxfordshire
SN7 79H

13.	Are electrical systems and equipment maintained and frequently inspected by a competent person?			
14.	Is the only power supply being used 110V and are there adequate transformer points on site?			
15.	Are collective measures in place to stop workers and object from falling e.g. netting, scaffolding?			
16.	Are scaffold erected, altered and dismantled by competent CSCS scaffolders?			
17.	Are scaffolds inspected at least weekly by the competent person and the results recorded?			
18.	Are any remedial works identified during scaffold inspections complete?			
19.	Where collective fall protection measures are not possible, are persons working at height using appropriate fall arrest/restraint equipment?			
20.	Are ladders and stepladders used only for light work of short duration and when there is no other choice?			
21.	Are all people on site wearing the correct personal protective equipment e.g. footwear, hard hat?			
22.	Are suitable protective measures being used to prevent or reduce exposure to dusts e.g. wood, cement, silica?			
23.	Are suitable measures being used to prevent or reduce exposure to noise and vibration?			
24.	Is work equipment, plant and machinery maintained in a safe condition and is it inspected regularly by competent persons?			

Unit 3, Ram Court
Wicklesham Lodge Farm
Oxfordshire
SN7 79H

25.	Are plant and machinery safety devices kept in good working order e.g. sound signals, guards?			
26.	Are excavations adequately supported to reduce the risk of collapse and are they inspected before work starts and given a thorough examination by a competent person weekly and after alterations?			
27.	Are people working on site in possession of valid Safe Pass card and have they been inducted?			
28.	Are workers suitably trained and in possession of a valid CSCS card where applicable?			
29.	Do all employees get information about potential risks and control measures in a language and at a level they understand?			

No.	Additional items/hazards	Yes	No	Comments

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Company Registration no: 13052179

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VAT no: 313446990
Company Registration no: 13052179

Accredited Contractor

5. Construction Methodology and Management

Project Health and Safety, Process and Controls



Accidents and near misses can occur when working on a construction project and the key principle of this process is to recognize the importance of accident prevention. Foreseeing, highlighting and actioning a hazard that could cause harm is a proven method of accident prevention

Unit 2, Barn Court
Wickham Lodge Farm
Colchester
S17 7PH

Near Miss Report Form

Note:

- This form should be completed whenever a Near Miss occurs - that is an incident WITHOUT injury to person or damage to property.
- If personnel or property were injured or damaged during the incident, do not use this form. Use the 'ACCIDENT / INCIDENT REPORT FORM'.

1	Date of the Near Miss:	Time of the Near Miss:
2	Location of Near Miss:	
3	Who was involved in the Near Miss:	
4	Name of the person(s) and Company involved in Near Miss:	
5	Name, Address and Contact details of any witnesses to Near Miss:	
6	Description of Near Miss:	
7	Steps taken to improve a recurrence of Near Miss incident:	
Signature of person completing the form:		Date:
Print Name and Job Title:		
Signature of Ostin Construction Management:		Date:
Print Name:		

Document Number: OCS-02-08-NMR-REV02

S17 7PH

Company Registration no: 13052379

DON'T WALK BY

See it - Report it - Resolve it

Scan the QR Code to Report a Hazard



5. Construction Methodology and Management

Project Health and Safety, Process and Controls


Mechanical Lifting

All Lifting Operations must be carried out in compliance with both current LOLER (Lifting Operations and Lifting Equipment Regulations) and the PUWER (Provision & Use of Work Equipment Regulations). All equipment must be inspected, tested and / or maintained, and used by competent personnel. Lifting operations will be managed by a competent Banksman / Slinger. A suitable lifting plan will be developed and put into affect

Work in confined spaces

Potential for confined spaces where there is a likelihood of an oxygen deficient atmosphere being present must be identified by a competent person. All works within this area must be risk assessed and adequate measures put in place to minimise the risk of poisoning or suffocation. Measures must include monitoring at all times during the works; means of escape; on site emergency response; a suitable Confined Space Permit to Work management system. All personnel involved must be trained and deemed competent to work under these conditions.

Unit 3, Rann Court
Widderburn Lodge Farm
Inchinnan
967 076



Confined Space Permit

Contract: _____ **Permit No:** _____

Location: _____

Description of Work: _____

Valid From: _____ hrs on _____ to _____ hrs on _____ Date: _____

Hazard Restrictions, Comments: _____

Control Measures	Required
	3 Mandatory, 2 Optional
Supervision – Nominated and Competent :	
Means of Communication :	
Instruments to detect adverse atmospheres :	
Gas Purging :	
Forced Air Ventilation :	
Intrinsically Safe Lamps :	
Removal of residues (without causing additional hazards) :	
Isolation (Steam, Electrical, Mechanical) :	
BOP :	
Full BA, Escape Breathing Apparatus or External Air Feed :	
Safe Access/Egress arrangements including emergency evacuation :	
Gas Protection (intrinsically safe being etc) :	
Tank and Emergency Lighting :	
Emergency rescue equipment and procedure :	

Issue of Permit

I confirm that all persons required to enter the confined space for any reason are medically fit and have proof of having received the relevant training in confined space entry to the correct category.


Authorised Person: _____ **Signed:** _____ **Date:** _____

Names of persons entering the confined space are attached: _____

Receipt of Permit


I confirm that work by myself or by any person under my control in the confined space will be carried out in accordance with this permit, all statutory requirements and company safety policy. All persons entering the confined space will receive information and instruction in the requirements of this permit and safety measures necessary prior to entry into the confined space.

Competent Person Name: _____ **Signed:** _____ **Date:** _____



ISO 9001:2015 CERTIFIED
Company Registration No. 12082278

Unit 3, Rann Court
Widderburn Lodge Farm
Inchinnan
967 076



Clearance – (Competent Person Confined Space)


I certify that all persons have been withdrawn and warned that it is no longer safe to enter the confined space above and that all tools and equipment have been removed.

Name: _____ **Signed:** _____ **Date:** _____

Corroboration – Authorised Person

I acknowledge receipt of the clearance of this permit. **THE PERMIT IS NOW CANCELLED**

Name: _____ **Signed:** _____ **Date:** _____



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Company Registration No. 12082278

Construction Management Plan

Ostin Construction Ltd

5. Construction Methodology and Management



Project Health and Safety, Process and Controls

Control and the reduction of dust, noise and vibration.

All plant and equipment must be provided with noise and vibration reduction measures where possible. These may include silencers, muffler or sound proof enclosure, cushioned mountings, anti-vibration dampers and cushioned hand grips. Operatives must be aware of the effects of noise and vibration and will be required to work in compliance with the Ostin Construction Ltd SSW or similar.

Any restrictions imposed by the local Environment Agency will be upheld.

The necessary license and approvals will be applied for and gained from the Canal and River Trust

Contamination of public footpaths and highways must be prevented at all times. Suitable control measures will be put in place to ensure the expected standard is maintained.

The early construction works during this project may generate noise and these noisy works Ostin Construction Ltd will ensure that they comply fully with the statutory requirements of the current Noise at Work Regulations for all operatives within the site.

Efforts will be made to contain noise within the local area by enclosure, i.e. controlling the longevity of the noisy activity, baffles and silencers fitted to equipment, erecting acoustic partitions etc.

We as the Principal Contractor are aware that heavy penalties may be imposed on failure to comply.

Individual exposure to vibration will be controlled by the use of low vibration equipment together with duration of exposure in compliance with specific equipment guide lines and task sharing.



5. Construction Methodology and Management

Project Health and Safety, Process and Controls



Asbestos

A full R&D survey will be required this will identify any asbestos that is in the existing building.

The following will be included in the induction and within the demolition contractors method of work :

Do:

STOP work and notify your supervisor, or the site manager if you are suspicious something may be asbestos or if you think the work might need to be carried out by a licensed contractor. **IF UNSURE ASK**

Do not.

Try and remove the suspected material yourself

Create any dust, like using power tools, a brush, scrapers etc.

sweep or attempt and clean up the area



5. Construction Methodology and Management

Project Health and Safety, Process and Controls

Communicate

Include processes details in the preambles of the tender process include in prestart meeting agenda include in the site induction

Implement

Site management to be briefed in prestart meeting. Director to ensure that process is set up correctly

Monitor & Update

Site management to ensure all sub-contractors are adhering to the delivery process

Toolbox talks will be given in the morning briefing to ensure adherence to the process

Site management to record all deliveries and refusals

Site management to refuse delivery if not booked in a to be briefed in prestart meeting

Director to ensure that process is set up correctly

Construction Management
Plan

Ostin Construction Ltd