



London Borough of Hillingdon, Residents Services, 3N Civic Centre, High Street, Uxbridge, Middlesex UB8 1UW
 Tel: 01895 250230 Web: www.hillingdon.gov.uk

Application for Approval of Details Reserved by Condition

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

25

Suffix

Property Name

Address Line 1

St Martins Approach

Address Line 2

Address Line 3

Hillingdon

Town/city

Ruislip

Postcode

HA4 7QB

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

509120

187873

Description

Applicant Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

Yes
 No

Contact Details

Primary number

Secondary number

Fax number

Email address

***** REDACTED *****

Agent Details

Name/Company

Title

First name

Derek

Surname

Copeman

Company Name

Derek Copeman Architect

Address

Address line 1

8 Frankton Avenue

Address line 2

Address line 3

Town/City

Haywards Heath

County

Country

United Kingdom

Postcode

RH16 3QX

Contact Details

Primary number

***** REDACTED *****

Secondary number

***** REDACTED *****

Fax number

Email address

***** REDACTED *****

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

Erection of a single storey side extension with four rooflights in the new roof slope; first floor rear extension; two storey front extension; change in roof form and conversion of roof space into habitable accommodation; erection of a rear dormer; addition of a roof lantern; conversion of garage to habitable use; alterations to fenestration to the front, side and rear elevations; and addition of a front porch.

Reference number

47351/APP/2023/3555

Date of decision (date must be pre-application submission)

12/09/2025

Please state the condition number(s) to which this application relates

Condition number(s)

Condition 4:

No development above ground level shall occur until fenestration details of the proposed copula rooflight, doors and windows at 1:20 scale including the proposed finish has been submitted to and approved in writing by the Local Planning Authority. The development shall be implemented in accordance with the approved details and retained for the lifetime of the development.

Condition 5:

The proposed rooflights on the single storey side extension and main roof (excluding the copula roof lantern subject to condition 4) must be conservation style rooflights. No development above ground level shall occur until details of the proposed rooflights at 1:20 scale including the proposed finish has been submitted to and approved in writing by the Local Planning Authority. The development shall be implemented in accordance with the approved details and retained for the lifetime of the development.

Has the development already started?

Yes
 No

If Yes, please state when the development was started (date must be pre-application submission)

20/03/2024

Has the development been completed?

Yes
 No

Part Discharge of Conditions

Are you seeking to discharge only part of a condition?

Yes
 No

Discharge of Conditions

Please provide a full description and/or list of the materials/details that are being submitted for approval

1:50 and 1:20 details of all external windows, rooflights and doors.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes
 No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

The agent
 The applicant
 Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes
 No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First Name

Surname

Reference

Date (must be pre-application submission)

Detailed negotiations with the entire planning team prior to the issue of planning approval ref: 47351/APP/2023/3555; date of consent 12.09.2025

Declaration

I/We hereby apply for Approval of details reserved by a condition (discharge) as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Derek Copeman

Date

22/12/2025