



London Borough of Hillingdon, Residents Services, 3N Civic Centre, High Street, Uxbridge, Middlesex UB8 1UW
Tel: 01895 250230 Web: www.hillingdon.gov.uk

Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	2
Suffix	
Property Name	
Address Line 1	Kewferry Road
Address Line 2	
Address Line 3	Hillingdon
Town/city	Northwood
Postcode	HA6 2PD

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
508343	191708
Description	

Applicant Details

Name/Company

Title

Mr

First name

Daniel

Surname

Guirgis

Company Name

Address

Address line 1

2 Kewferry Road

Address line 2

Address line 3

Town/City

Northwood

County

Hillingdon

Country

Postcode

HA6 2PD

Are you an agent acting on behalf of the applicant?

- ☒ Yes
☐ No

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- ☒ Yes
- ☐ No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- ☒ Yes
- ☐ No
- ☐ Not applicable

Please add details of all persons notified

Name of person notified:
***** REDACTED *****

House name:

Number:
2

Suffix:
A

Address line 1:
Kewferry Road

Address Line 2:

Town/City:
Northwood

Postcode:
HA6 2PD

Date notice served:
10/07/2026

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Erection of a single storey side extension to the rear and amendments to fenestration and side windows

Reference number

46478/APP/2026/1053

Date of decision

31/07/2026

What was the original application type?

Householder planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

- ☒ **Householder development:** Development to an existing dwelling-house or development within its curtilage
- ☐ **Other:** Anything not covered by the above category

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

1. The approved external height of the extension is 3m. Because the existing floor level of the house is raised, matching the extension's finished floor level to it has resulted in an internal head height within the extension of only 2.0m, which is impractical for habitable use.
2. Removal of rooflight.
3. Window to be 1m2.

Please state why you wish to make this amendment

1. To resolve this, I would like to apply for a non-material amendment to increase the external height of the extension by 0.4m, from 3m to 3.4m. This would bring the internal head height up to approximately 2.4m, matching the internal height of the remainder of the property. This makes the space usable, while leaving the extension's footprint, position, and all other approved details unchanged.
2. Rooflight removed to reduce an more impact of raising the roof from 3m to 3.4m.
3. Installation of 1m2 window for the purpose of fire escape only.

Are you intending to substitute amended plans or drawings?

- ☒ Yes
- ☐ No

If yes, please complete the following details

Old plan/drawing numbers

2 /P/D REV A- Proposed Ground Floor & 2 /P/D REV A - Proposed Elevations

New plan/drawing numbers

2 /P/D REV B- Proposed Ground Floor & 2 /P/D REV B - Proposed Elevations

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☒ Yes
☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First Name

Surname

Reference

Date (must be pre-application submission)

Details of the pre-application advice received

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

☐ Yes

☒ No

Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Joga Jutley

Date

18/09/2026