

**CONSTRUCTION ENVIRONMENTAL
MANAGEMENT PLAN (CEMP)**

for

50 Rodney Gardens

Eastcote HA5 2RP

Prepared by

Stones Ltd

50 Coldharbour Lane

Hayes UB3 3EP

Version 1 – 05/04/24

1. Full postal address of the site

1.1 50 Rodney Gardens, Eastcote HA5 2RP

2. Planning reference and description of proposal

2.1 Part retrospective application for the erection of and alterations to a single storey rear extension and retention of canopy

3. Details of the company responsible for submitting the CEMP

3.1 Stones Architects Ltd, 50 Coldharbour Lane, Hayes UB3 3EP

3.2 Jatinder Chaggar, Architect RIBA AArch, 020 8969 0000, jk@stonesarchitects.co.uk

4. Hours of site operation

4.1 8am to 6pm, Monday to Friday

4.2 8am to 1pm, Saturday

4.3 No working on Sundays or Bank Holidays

4.4 In exceptional circumstances, working outside these hours is subject to the contractors obtaining prior agreement from the London Borough of Hillingdon (LBH), Environmental Health Department. Submission to LBH will need to include a Method Statement detailing how they intend to control noise from the site.

5. Routeing construction vehicles

5.1 The supply route will be from Rodney Gardens, delivery to the rear of the property via Dovecot Close. Vehicles will be supervised by a banksman.

5.2 All visitors and regular delivery companies will be provided with a route map and conditions of delivery, where applicable, prior to their visit

6. Site access

6.1 Plant and materials will be stored within the site boundaries.

6.2 Skips will be sited on the parking bay.

6.3 If delivery vehicles cannot access the site the vehicle will wait to load/unload, supervised by banksmen. Such deliveries will be scheduled during off-peak hours.

6.4 As a rule, there will be one delivery a day. The time on site would be approximately 10-25 minutes. The type of vehicles would be small two axle lorries between 3.5 and 7.5 tonnes.

6.5 The public highway will not be subject to deliveries, all deliveries will be via the rear of the property.

6.6 There will be a site foreman who will have responsibility for this function. Contact numbers will be provided on the Building Control Application.

6.7 No vehicle will be accepted without prior notification to ensure a smooth transition on the days when there is more than one delivery.

6.8 Contractor's vehicles will be discouraged. However, any vehicles will use the off-street parking on the site.

7. Impact on other highway users

- 7.1 The footpath will be always kept clear. The main entrance and the tradesman entrance will display the required Health and Safety signage.
- 7.2 A scaffold will not be required.

8. General management issues, including dust and emissions

- 8.1 The appointed contractor will be responsible for keeping the CEMP updated and will notify LBH should anything change.
- 8.2 Complaints will be managed in the first instance by the site manager; then a company director and, should this not resolve the issue, the Employer.
- 8.3 A letter drop will be carried out to the adjoining properties, prior to commencing works.
- 8.4 Dust works will consist of builders' holes and openings (if required).
- 8.5 Any dust produced as a result of demolition, construction and vehicle movements must be kept to a minimum by damping down with water. Stockpiles of materials must be kept damp to prevent windblown dust.
- 8.6 See link to LBC guidance on [Controlling dust and emissions](#)
- 8.7 Dust control will be managed within the building through conventional dust extraction methods as identified from Risk and Method statements during the construction, dust control through general good housekeeping onsite will be monitored by the site foreman and site manager on a daily basis.

9. Local neighbours

- 9.1 The project management team will letter drop the local residents outlining project works, start dates, anticipated completion and include contact details for correspondence for any concerns. Neighbours will have direct access to the site manager if required.
- 9.2 Provide a contact telephone number on the above letter and site signage in case there are any queries.
- 9.3 Notify residents about particularly noisy work.

10. Waste management

- 10.1 General waste produced during the works will be separated into recyclable as required and disposed from site using certified waste carriers, any and all waste transfer documents will be kept on site for inspection by others if required.

11. Environmental impacts, including noise

- 11.1 Site management will carry out noise assessment for each noisy works item as the project progresses. Particularly noisy works will be carried out carefully during set hours, the nature of the works does not have vibration issues.
- 11.2 On all sites, the best practicable means of minimising noise must be used, as follows:
 - 11.2.1 All equipment should be maintained in good mechanical order and should be fitted with appropriate silencers, mufflers or acoustic covers

- 11.2.2 Stationary noise sources should be sited as far as possible from noise sensitive properties, and where necessary, acoustic barriers should be used to shield them - such barriers may be purpose-made, or consist of site materials such as bricks or earth mounds
- 11.2.3 The movement of vehicles to and from the site must be controlled and should not take place outside the permitted hours unless with prior approval
- 11.2.4 Employees should be supervised to ensure compliance with any noise control measures
- 12.4 No burning is to take place on the site. All waste materials must be removed from the site and disposed of at an authorised waste disposal site.

13 SITE RULES

- Operatives and visitors are reminded that the adjacent buildings are occupied and that due care and attention is most necessary towards the residents at all times.
- No radios, or recorded material to be played.
- No loud singing.
- No smoking except in a designated well-ventilated location with the written agreement of the majority.
- No food or drink to be consumed outside mess room.
- No bad language, or abuse.
- The misuse of alcohol or drugs prior to or during work will result in instant dismissal.
- No parking except in authorised parking bays
- All personnel shall work in accordance with the Health and Safety at Work Act 1974 which places a responsibility on all persons while at work to take reasonable care of both safety to themselves and of any other person who may be affected by their acts.
- The site is a hard hat site. Helmets must be worn at all times unless specific instructions are given by the Contractor.
- Personal protective equipment must be worn when required by statute or conditions. If in doubt consult with the Contractor.
- All personnel must comply with current Regulations including COSHH.
- Removal of all surplus materials and their containers must be carried out regularly to ensure safe ingress and means of escape for both operatives and visitors.
- Rubbish will be removed to comply with the above and will be deposited to an approved refuse site. Dangerous/hazardous rubbish will be dealt with as per Regulations, and as specialist Sub-Contractors RAMS.
- The use of other parts of the site or garden as a toilet will result in dismissal.
- Fires will not be permitted.
- No hot work after 3pm on weekdays and 11.30am on Saturdays.
- All visitors and new operatives to report to site office at each relevant visit before going onto the site.
- All personnel including visitors must sign in the site attendance book immediately on arrival and at departure.

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