



London Borough of Hillingdon, Residents Services, 3N Civic Centre, High Street, Uxbridge, Middlesex UB8 1UW
Tel: 01895 250230 Web: www.hillingdon.gov.uk

Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number

14

Suffix

Property Name

Sandmoor House

Address Line 1

Sandy Lodge Way

Address Line 2

Address Line 3

Hillingdon

Town/city

Northwood

Postcode

HA6 2AJ

Description of site location must be completed if postcode is not known:

Easting (x)

509037

Northing (y)

191920

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Applicant Details

Name/Company

Title

First name

Nick

Surname

Andrews

Company Name

Address

Address line 1

14 Sandmoor House Sandy Lodge Way

Address line 2

Address line 3

Town/City

Northwood

County

Hillingdon

Country

Postcode

HA6 2AJ

Are you an agent acting on behalf of the applicant?

- ☒ Yes
- ☐ No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

☒ Yes

☐ No

Do you know the Tree Preservation Order reference number(s)?

☐ Yes

☒ No

Please indicate whether the reasons for carrying out the proposed works include any of the following.

If so, your application MUST be accompanied by the necessary evidence to support your proposals ([see guidance notes for further details](#)).

Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall

☐ Yes

☒ No

Alleged damage to property - e.g. subsidence or damage to drains or drives.

☐ Yes

☒ No

Are you wishing to carry out works to tree(s) in a conservation area?

☐ Yes

☒ No

Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

☐ Yes

☒ No

Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

T1 Oak (*Quercus robur*)
 Approx. Diameter at 1.5m - 0.5-0.75m
 Approx. Height - 18m
 Approx. Crown Spread Diameter - 16m
 Location - Rear garden Rear boundary
 Service - Crown Reduction
 Work Required - Crown reduce back to previous by removing between 2-3m from the height and between 1.5-2.5m from the sides
 Reason - as part of continued maintenance to control and contain overall size of tree
 Priority Code - on
 Tree Number - T2
 Tree Type - Yew (*taxus baccatta*)
 Approx. Diameter at 1.5m - 0.1-0.3m
 Approx. Height - 7m
 Approx. Crown Spread Diameter - 7m
 Location - neighbours tree no. 12 Front garden left hand boundary
 Service - prune
 Work Required - cut back to boundary fence all overhang to the clients garden by removing upto 2m
 Reason - as per clients wishes to reduce encroachment over clients garden and there young cherry trees
 Priority Code – on
 G1 x3 Cherry (*prunus spp*)
 Approx. Diameter at 1.5m - below 100mm
 Approx. Height - 6-7m
 Approx. Crown Spread Diameter - 3-4m
 Location - Front garden right hand side
 Service - Crown Reduction
 Work Required - Crown reduce back to previous by removing between 1-1.5m from the height and between 0.5-1m from the sides
 Reason - as part of continued maintenance to control and contain overall size of tree
 Priority Code – on
 T3 Cypress (*Cupressus spp.*)
 Approx. Diameter at 1.5m - below 75mm
 Approx. Height - 5m
 Approx. Crown Spread Diameter - 1m
 Location - Front garden by building right hand side
 Service - Fell and grind
 Work Required - Fell and Grind out the stump to a minimum of 200mm below the stump's current ground level and leave all stump arising as in-fill. Please note in-fill stump arisings will be mounded and be left above ground level to allow for settling
 Reason - as per clients wishes to allow more light to the apartments
 Priority Code – on
 T4 Beech (*Fagus sylvatica*)
 Approx Diameter at 1.5m - 0.1-0.3m
 Approx Height - 12m
 Location - Front garden left hand side
 Service - Dead wood
 Work required - Remove all deadwood over 40mm in diameter and/or 1m in length
 Reason - to remove potential hazards
 Priority code – B
 T5 Plum (*prunus spp*)
 Approx. Diameter at 1.5m - 0.3-0.5m
 Approx. Height - 7m
 Approx. Crown Spread Diameter - 6m
 Location - Front garden left hand side
 Service - Crown Reduction
 Work Required - Crown reduce by removing around 1m from the height, remove around 2-2.5m from the overextending limb and remove around 0.5-1m from the remaining sides to shape
 Reason - to Re-balance balance appearance and take end weight off overextending limb
 T6 Cherry (*prunus spp*)
 Approx. Diameter at 1.5m - 0.1-0.3m
 Approx. Height - 4.5m
 Approx. Crown Spread Diameter - 3m
 Location - Front garden Front boundary right hand side
 Service - Crown Reduction

Work Required - selectively crown reduce by pruning in the 3-4 overextending branches by removing around 0.5m to bring back in line with remaining crown

Reason - as per clients wishes to re-balance appearance

Priority Code - on Code – C

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) – Whole crown reduction to 12m above ground level, to provide sufficient clearance to property.

Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
 - mark and name surrounding roads
 - sketch in buildings, including adjoining properties
 - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
 - marking all trees on the plan, but only numbering those to which you want to carry out work
 - showing the approximate distance between the application tree(s) and buildings
 - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

Tree Ownership

Is the applicant the owner of the tree(s)?

☒ Yes

☐ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

Declaration

I/We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Ruth Brockett

Date

13/11/2024