



## Management Plan

- How many children would be accommodated?

Suitable for 3 children

- What is the ratio of staff to children that is required, i.e. delivery model?

1:1

- What is the likely level of need of the children accommodated, i.e. is there a focus on complex needs?

Our children's care home will focus on supporting children with a range of needs, with a particular emphasis on those with complex emotional, behavioural, and developmental needs. The home will accommodate children who may have experienced trauma, neglect, or instability, as well as those with additional educational or therapeutic needs. We will also provide specialized support for children with mild to moderate learning disabilities and autism spectrum conditions.

- What is the likely shift pattern of staff, i.e. how many staff (management and care staff) would likely be at the premises at any one time and when would shift changes occur?

Shift Pattern: Our staffing model ensures continuous care and supervision, with a structured shift pattern as follows:

Care Staff: Two carers will always be on-site, working in 12-hour shifts. Day shifts run from 0900 - 2100, and night shifts from 2100 to 0900. This pattern operates on a weekly rotation from Sunday through Saturday, ensuring 24/7 coverage.

Management Staff: Management will be on-site from 0900 to 1700, Monday to Friday. During these hours, management oversees operations, supports care staff, and addresses administrative and operational needs.

This shift structure always guarantees adequate staffing, with care staff always on-site and management available during standard working hours. Shift changes are scheduled to provide smooth transitions and ensure the continuity of care for the children.

· What support officers would be likely to visit the property?

**Ofsted Inspectors:** Ofsted conducts both announced and unannounced inspections to ensure the home meets regulatory standards, safeguarding policies, and provides adequate care for children. Inspectors review policies, observe interactions, and assess the overall environment.

**Social Workers:** Social workers assigned to individual children visit periodically to check on their well-being, discuss any needs or concerns, and ensure that the care home is meeting the child's care plan requirements.

**Independent Reviewing Officers (IROs):** IROs are responsible for overseeing and reviewing each child's care plan. They typically visit to meet with the child, care staff, and other relevant professionals to ensure the plan remains appropriate and in the child's best interest.

**Health and Mental Health Professionals:** Community Nurses, General Practitioners (GPs), and Paediatricians: Health professionals will not usually come to the property with to medical check-ups, vaccinations, or other health assessments taking place in local surgeries, as with a typical family.

**Mental Health Practitioners:** For children with mental health needs, counsellors, therapists, or CAMHS (Child and Adolescent Mental Health Services) practitioners will also usually not visit the property, with the children being taken to local surgeries for therapy sessions, assessments, or mental health support.

**Educational Support Officers:** Education officers or special education needs (SEN) coordinators may occasionally visit the property to assess the educational needs of the children, coordinate with schools, and ensure that the home provides an environment conducive to learning.

**Local Authority Officers:** Local authority officers may visit to inspect or advise on the home's compliance with safety, licensing, and regulatory requirements set forth by the local council. They may also assist with funding, community integration, or other local services.

**Advocates or Guardians (as applicable):** Independent advocates or legal guardians may visit to ensure the child's rights are protected, particularly in situations where the child may not have regular family support or in cases involving the court system.

· How would visits be scheduled and would staff/support-worker meetings take place at the property?

Visits from support officers, social workers, healthcare professionals, and regulatory bodies are generally scheduled to fit around the children's routines, with minimal disruption to their daily lives. Here's an overview of the scheduling process:

**Planned Visits:** Visits from social workers, health professionals, and educational officers are usually scheduled in advance. The care home coordinates with these professionals to arrange visit times that are convenient for both the children and staff, typically during regular working hours.

Key information on the timing and purpose of each visit is documented in advance, ensuring staff are prepared and available to facilitate the visit.

**Unannounced Inspections:** Ofsted and local authority inspectors may conduct unannounced visits as part of their regulatory responsibilities to assess compliance and operational standards in real-time.

Staff are trained to handle unannounced visits smoothly, with necessary documentation and reports readily available for review.

**Emergency or Special Circumstances:** In urgent situations, such as a medical or safety issue, healthcare professionals, social workers, or emergency personnel may need to visit at short notice.

A protocol is in place to ensure that staff can quickly facilitate these visits while maintaining a secure and calm environment for the children.

· If residents are unable to participate in full-time, mainstream education, what educational support would be offered on-site?

At our care home, we recognize that each child has unique educational needs, and we are committed to providing tailored support to ensure that all children receive an appropriate education, regardless of their ability to participate in mainstream schooling.

· Would therapeutic care be offered on site?

At our care home, we recognize that each child has unique educational needs and we are committed to providing tailored support to ensure that all children receive an appropriate education, regardless of their ability to participate in mainstream schooling.

Therapeutic care may be offered on-site at our care home, but usually takes place away from the home. We understand the importance of addressing the emotional, psychological, and developmental needs of the children in our care, and we are committed to providing a supportive environment that promotes their overall well-being.

· Would case reviews take place on or off site?

Case reviews will typically take place off site, in collaboration with external professionals or agencies.

· Are friends and relatives of residents able to visit at any time?

Friends and relatives are welcome to visit during agreed visiting hours to maintain structure and ensure the children's safety and well-being. Visits outside of these hours may be arranged upon request, depending on the child's needs and the home's policy.

· Will the property be OFSTED registered?

Yes it will be registered.

· Are children ever left alone at the property?

Not in any event or occasion the children will stay alone.

· Under what circumstances are children allowed to leave the property? Children may leave the property under supervised circumstances, such as for medical appointments, school, or approved outings. Any off-site activity will require prior approval from management, with the child's safety and well-being being the top priority.

· Would staff members be informed/aware if a child left the property?

Yes

- Is there a curfew?

Subject to child condition

- What would happen in the event of a breach of curfew?

In the event of a curfew breach, the management team will follow a clear procedure in line with the care home's policies, ensuring the child's safety, well-being, and emotional needs are prioritized. The response will be consistent, supportive, and proportionate, focusing on helping the child understand the importance of boundaries while providing the necessary support to improve their behavior. This approach also ensures compliance with regulatory requirements and fosters the child's development.

- What security provisions are proposed, e.g. security and access controls on doors?

Yes, there will be window and door alarms. A panic button is also considerable to be provided by ADT.

- Would CCTV be installed? Yes. Outside the facility and indoors corridors only.

- How would residents know how to raise a concern in the event of an issue?

Yes the management will approach them and be create contact between the local residents and the management.

An outline of the protocol for how the residents to raise concerns with the operators of the home would reduce the potential for complaints and ensure both community cohesion and safe operation of the site.

- How will the service work with other professional and voluntary services in the district? Our service will collaborate closely with local professionals and voluntary services, including social workers, therapists, schools, and other community organizations. We will regularly communicate and coordinate care plans to ensure a holistic approach to each child's needs.

- 5. What contact has been made with local social services to establish the level of need for the home? We have had ongoing discussions with local social services to assess the level of need for the home and ensure that our services align with local demand. Regular communication helps us tailor the care provided and ensures we meet regulatory and community requirements.