



London Borough of Hillingdon, Residents Services, 3N Civic Centre, High Street, Uxbridge, Middlesex UB8 1UW  
 Tel: 01895 250230 Web: [www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)

## Application for a Non-Material Amendment Following a Grant of Planning Permission

### Town and Country Planning Act 1990 (as amended)

#### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

## Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

6

Suffix

Property Name

Address Line 1

Hillside Gardens

Address Line 2

Address Line 3

Hillingdon

Town/city

Northwood

Postcode

HA6 1RL

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

510579	190960
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Description

## Applicant Details

### Name/Company

Title

Mr

First name

Surname

Lees

Company Name

### Address

Address line 1

6 Hillside Gardens

Address line 2

Address line 3

Town/City

Northwood

County

Hillingdon

Country

Postcode

HA6 1RL

Are you an agent acting on behalf of the applicant?

Yes  
 No

### Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

Email address

\*\*\*\*\* REDACTED \*\*\*\*\*

## Agent Details

Name/Company

Title

Mr

First name

Mateusz

Surname

Ley

Company Name

Studio Ley

## Address

Address line 1

11-13 Rusthall High Street

Address line 2

Address line 3

Town/City

Tunbridge Wells

County

Country

United Kingdom

Postcode

TN4 8RL

# Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

Email address

\*\*\*\*\* REDACTED \*\*\*\*\*

## Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

Yes  
 No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

Yes  
 No  
 Not applicable

## Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Erection of a single storey front/side extension including conversion of garage space into habitable use.  
Erection of part single storey, part two storey rear extension following demolition of existing conservatory including the conversion of roof space into habitable use to include hip to gable conversion at the rear, raising the ridge, 1no front dormer, 6no roof lights and Juliette balcony. Erection of terrace to rear with planters and amendments to external materials.

Reference number

30897/APP/2023/3610

Date of decision

16/02/2024

What was the original application type?

Householder planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

**Householder development:** Development to an existing dwelling-house or development within its curtilage  
 **Other:** Anything not covered by the above category

## Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

It is proposed to make minor changes to the proposed rear terrace - replace the proposed permanent planters with portable planters or planting pots and change the design of the terrace perimeter and steps.

Please state why you wish to make this amendment

The applicant believes that the raised permanent wooden planters would cause maintenance issues in the future and poor planting growth. Instead, he would like to adjust the approved design of the terrace and plant bushes around the perimeter of the terrace in the garden soil.

Are you intending to substitute amended plans or drawings?

Yes  
 No

If yes, please complete the following details

Old plan/drawing numbers

208/11-E

New plan/drawing numbers

208/11-F

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes  
 No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

The agent  
 The applicant  
 Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes  
 No

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- Yes
- No

## Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Mateusz Ley

Date

15/12/2025