



London Borough of Hillingdon, Residents Services, 3N Civic Centre, High Street, Uxbridge, Middlesex UB8 1UW
Tel: 01895 250230 Web: www.hillingdon.gov.uk

Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	<input type="text" value="3"/>
Suffix	<input type="text"/>
Property Name	<input type="text"/>
Address Line 1	<input type="text" value="Rodney Gardens"/>
Address Line 2	<input type="text"/>
Address Line 3	<input type="text" value="Hillingdon"/>
Town/city	<input type="text" value="Eastcote"/>
Postcode	<input type="text" value="HA5 2RS"/>

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
<input type="text" value="511142"/>	<input type="text" value="188727"/>
Description	<input type="text"/>

Applicant Details

Name/Company

Title

Mr and Mrs

First name

Surname

Gibb

Company Name

Address

Address line 1

3 Rodney Gardens

Address line 2

Address line 3

Town/City

Eastcote

County

Hillingdon

Country

Postcode

HA5 2RS

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- ☒ Yes
- ☐ No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- ☐ Yes
- ☐ No
- ☒ Not applicable

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Erection of a single storey rear and a side extension to include the partial conversion of the existing garage into a habitable space

Reference number

29717/APP/2025/1201

Date of decision

23/06/2025

What was the original application type?

Householder planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

- ☒ **Householder development:** Development to an existing dwelling-house or development within its curtilage
- ☐ **Other:** Anything not covered by the above category

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

The proposed amendments include the installation of solar panels, the addition of two flat skylights to the rear extension, the replacement of the existing garage door and proposed replacement of existing windows.

Please state why you wish to make this amendment

The proposed amendments aim to enhance the sustainability, functionality, and overall appearance of the approved scheme without altering its scale, form, or impact on the surrounding area. The installation of solar panels will improve the building's energy efficiency and reduce its carbon footprint, supporting current sustainability objectives. The addition of two flat skylights to the rear extension will increase natural daylight to internal spaces without affecting the external character or neighbouring amenity. The replacement of the existing garage door and windows is intended to improve the building's visual quality and performance.

Overall, these changes are minor in nature and do not materially affect the approved development's size or relationship with adjoining properties. They are therefore considered appropriate for consideration under a Non-Material Amendment application.

Are you intending to substitute amended plans or drawings?

- ☒ Yes
☐ No

If yes, please complete the following details

Old plan/drawing numbers

24-1912-05
24-1912-06
24-1912-07

New plan/drawing numbers

24-1912-12
24-1912-13
24-1912-14

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☒ Yes
☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

29717/APP/2025/1201

Date (must be pre-application submission)

23/07/2025

Details of the pre-application advice received

We obtained post planning advice regarding the solar panels and skylights and were advised that these should be approved and to put in an NMA for both. In addition we are proposing some additional minor changes to the garage door and windows.

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Natalie Leiwy

Date

13/10/2025