



London Borough of Hillingdon, Residents Services, 3N Civic Centre, High Street, Uxbridge, Middlesex UB8 1UW  
Tel: 01895 250230 Web: [www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)

## Application for a Non-Material Amendment Following a Grant of Planning Permission

### Town and Country Planning Act 1990 (as amended)

#### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	<input type="text" value="14"/>
Suffix	<input type="text"/>
Property Name	<input type="text"/>
Address Line 1	<input type="text" value="Sunnydene Avenue"/>
Address Line 2	<input type="text"/>
Address Line 3	<input type="text" value="Hillingdon"/>
Town/city	<input type="text" value="Ruislip"/>
Postcode	<input type="text" value="HA4 6AF"/>

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
<input type="text" value="510080"/>	<input type="text" value="186983"/>
Description	<input type="text"/>

## Applicant Details

### Name/Company

Title

Mr

First name

Oliver

Surname

Leslie

Company Name

### Address

Address line 1

c/o agent

Address line 2

87 Notting Hill Gate

Address line 3

Notting Hill

Town/City

London

County

London

Country

United Kingdom

Postcode

W11 3JZ

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

### Contact Details

Primary number

Secondary number

Fax number

Email address

## Agent Details

### Name/Company

Title

First name

Surname

Company Name

### Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Fax number

Email address

\*\*\*\*\* REDACTED \*\*\*\*\*

Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- ☒ Yes
- ☐ No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- ☐ Yes
- ☐ No
- ☒ Not applicable

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Demolition of the existing rear extension and erection of a single-storey rear and side extension with four rooflights. Conversion of roof space to habitable use, including a hip to gable conversion to both sides, removal of chimney, construction of a rear dormer and installation of three rooflights to the front roof slope and one rooflight to the rear roofslope.

Reference number

26362/APP/2025/692

Date of decision

14/03/2025

What was the original application type?

Householder planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

- ☒ **Householder development:** Development to an existing dwelling-house or development within its curtilage
- ☐ **Other:** Anything not covered by the above category

Non Material Amendment(s) Sought

## Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

- 1) Front entrance bricked up
- 2) Timber framed door added to existing side entrance.
- 3) Proposed rooflight to ground floor pantry to match approved ground floor rooflights
- 4) Adjusting the location of first floor rooflights (x3) to the front roof slope. Rooflight to the rear roof slope to be moved to the front roof slope
- 5) Timber porch to existing side entrance with associated timber framed door and window

Please state why you wish to make this amendment

The proposed changes will provide a more generous layout for residents and make sure there are no clashes with walls/windows/rooflights.

Are you intending to substitute amended plans or drawings?

- ☒ Yes  
☐ No

If yes, please complete the following details

Old plan/drawing numbers

7476 Photos rdcd  
7476 OS Location plan  
7476 Existing drawings  
7476 Proposed drawings RevB  
7476 Design Access Statement

New plan/drawing numbers

7476 - 14 Sunnyside Ave HA4 6AF - NMA Statement  
7476\_PL\_01 OS Location Plan  
7476\_PL\_02 Photos  
7476\_PL\_03 Existing Block Plan  
7476\_PL\_04 to 08 Existing Plans Sections Elevations  
7476\_PL\_09 to 15 As Approved Plans Sections Elevations RevB  
7476\_PL\_16 Proposed Block Plan  
7476\_PL\_17 to 22 Proposed Plans Sections Elevations

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes  
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent  
☐ The applicant  
☐ Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes

☒ No

## Authority Employee/Member

**With respect to the Authority, is the applicant and/or agent one of the following:**

**(a) a member of staff**

**(b) an elected member**

**(c) related to a member of staff**

**(d) related to an elected member**

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

☐ Yes

☒ No

## Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Jonathan Cross

Date

05/08/2025