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Site Method Statement

Zaza Restaurant
Ruislip

Friday 7th July 2023

Project Information

Project Name	Zaza's Restaurant
Project Contract Ref No.	VC 2589
Client	Zaza Restaurant
Site Address / Location	The Duck House, High Street, Ruislip, HA4 7AR
Principal Contractor	Vanguard Contracts Limited The Coach House, Cowsden Hall, Upton Snodsbury, Worcester, WR7 4NZ T: 01905 759700 : F: 01905 759711 : sales@vanguardcontracts.co.uk
Contracts Manager for project	Lee Pountney
Description and Scope of Works	Strip Out & Enabling Works, Extension / Garden Room, Paving Works, General Builders Works, Fencing, Ceilings and Partitioning, Electrical Works, Domestic Water Services, Natural Gas Safety Systems, Extract Ventilation, Sanitaryware, Wall and Floor Finishes, Decorations, General Joinery, Skips, Builders Clean.
Programme / Duration of Works	8 weeks
Working Hours	Normal working hours 8.00am – 6.00pm Out of hours not required. Saturday hours 8.00am – 1.00pm
Existing Environment	The availability of existing drawings and information has been extensively researched by the client and design team and all relevant information as required is included in the pre-construction information and design drawings / employers' requirements.
Surrounding Area	The rights of way both pedestrian and vehicular along adjoining roads will be kept clear for use by the public at all times. Existing traffic systems will not be affected by the operations
Existing Services	The premises are served by new services within the site boundary and comprise of foul water system, gas and electrical supplies. All services will be safely isolated as required by a trained and competent person / persons, prior to works commencing on site. All services to the building are to be classed as live unless stated otherwise. The exact location of these services will be investigated and confirmed prior to the commencement of any works on site, and in co-ordination with relevant local authority statutory provisions.
Access / Egress to Site	Traffic management is to comply with the Construction (Health Safety and Welfare) Regulations 1996 and be agreed with the local authority. Access to site will be via Bury Street.

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Fire Exits / Fire Safety Plan	<p>The fire exits will not be compromised during these works and the implemented fire exit procedures remain in place and will be explained during the initial site inductions</p> <p>As and if required a temporary fire route will be established whilst these works are carried out on site. This will be assessed daily and changes to the plan incorporated as works deem necessary.</p> <p>The temporary fire route will be on display on the Fire Safety Plan drawing which will be on the main site office wall or allocated area on site.</p>
Storage of Materials	<p>All unloading and storage of materials must be agreed with the Site Manager and in conjunction with the Client prior to offloading.</p> <p>All materials / waste will be stored within an area allocated within the site boundaries by the Site Manager.</p>
Disposal of Materials	<p>All materials will be removed from site via a registered waste disposal sub-contractor.</p> <p>No materials are permitted to be burnt / buried.</p>
Welfare Facilities	<p>The health and safety welfare facilities provided on site will be detailed / explained to all Subcontractors working on site. On this occasion the Client will allow Contractors to use existing facilities rather than temporary ones. Particularly in this instance Subcontractors should be made aware that they must follow Client guidelines at all times regarding such facilities and all contractors will be held accountable for any damage to the area and that a high level of cleanliness must be maintained at all times.</p>
Deliveries	<p>All deliveries to be advised / announced to the Site Manager prior to arrival on site.</p> <p>All deliveries for the duration of the contract will be made via the adjacent service road to the agreed access point within the building.</p>
Vehicle Parking	<p>Parking of the Subcontractor vehicles will be in the Public Car Park located in St Martins Approach. Parking is not permitted in any other service road or adjacent area within the site boundary.</p> <p>The Site Manager will ensure that no unnecessary vehicles are on site at any time.</p>
Sequence of Works	<ul style="list-style-type: none"> - Site Set Up - Electrical isolations - Mechanical Isolations - Demolition and strip-out - Builders Works - Groundworks / Landscaping - Fencing - Paving - First fix mechanical and electrical - Partitioning and ceiling works - Joinery Works - Second fix mechanical and electrical - Flooring - Decorations - Extension / Conservatory - Clean - Testing and Commissioning

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Tree Protection	Heras fencing to be installed to the perimeter of the site boundary. All current foliage will be located outside of the fenced area to be protected from all works being carried out. Any foliage located within the boundary of works will be protected following the current legislation.
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