

Method Statement

1. The existing access cover to the north end steps is to remain in place until work commences and kept within the closed position when not in use.
2. Temporary barriers to be erected around the access cover to notify site operatives and visitors of position of hatch and void beneath.
3. The cellar area has only one existing access point. A secondary temporary access will be created for escape purposes.
4. Temporary escapes route are to be identified and have appropriate lighting along its length to the escape exit.
5. Walls and vaults adjacent to be propped and stabilised in accordance with structural engineer's specification prior to commencement of work.
6. The steps will be protected with a temporary suitable covering to prevent damage.
7. A temporary scaffold stair to be erected over the existing stair for the purposes of the works. Where props sit above steps appropriate protection will be installed to their footings.
8. The steps form part of the contractor's compound which is enclosed by Heras fencing.
9. The work takes place away from the public.
10. The following hazards and their mitigation have been identified:
 - Hazard: Working within an enclosed space.
Precautions assumed: No single person working, escape routes noted.
 - Hazard: Working above void
Precautions assumed: All necessary safety barriers, harnesses, scaffolding, lifting equipment, temporary edge protection, personal restraint systems, protective clothing.
 - Hazard: Struck by falling objects.
Precautions assumed: Scaffolding, fans and debris netting. Lifting equipment, protective clothing. Do not work under dangerous material until made safe, monitor constantly.
 - Hazard: Work above and close to areas occupied by the public and private owners.
Precautions assumed: Ensure all safety barriers, temporary works and separation is in place.

- Hazard: Trip hazards to uneven ground adjacent
Precautions assumed: Careful assessment of risk, and information of workforce before commencement of work.
- Hazard: Manual handling of heavy objects/materials.
Precautions assumed: All necessary lifting equipment, labour, protective clothing, first aid and medical assistance.
- Hazard: Vibration injury.
Precautions assumed: Working within legal working hour limitations.
Hazard: Collapse.
Precautions assumed: Scaffolding, propping, temporary works.

11. The timing for deliveries will be clarified to minimise clashing with busy periods.

12. The contractor and the client are to comply with the latest government guidelines on Covid-19. Each party is responsible for provision of appropriate PPE for themselves. The contractor's Covid-19 site policy is to be submitted prior to the Pre-start meeting, for discussion at this meeting. Specific agreements on particular Covid-19 procedures during this contract are to be minuted. Contractor to have dedicated person in workforce to check compliance with Covid-19 policy and site specific agreements.

